

Town of Belmont Department

HMP Meeting

October 25, 2019

This meeting started at 10:00am at the Corner Meeting House, and ended at 11:00am. In attendance was Fire Chief and EMD Michael Newhall, Town Administrator Jeanne Beaudin, Fire Administrative Assistant Sarah Weeks, Police Sergeant Evan Boulanger, Public Works Director Craig Clairmont, Town Planner Dari Sassan, Land Use Technician Rick Ball, HSEM Senior Field Representative Julia Chase, HSEM Assistant Director Kevin LaChapelle, LRPC Susan Slack, LRPC Jeff Hayes, LRPC Intern Henry Casey.

Upcoming meetings were scheduled for the Hazard Mitigation Plan. Upcoming meetings will be on:

Monday, November 4, 2019 at 10:00am

Monday, November 18, 2019 at 1:00pm

Monday, December 2, 2019 at 10:00am

The Committee working on the Hazard Mitigation Plan was formed. The following are members of the committee:

Jeanne Beaudin, Town Administrator

Michael Newhall, Fire Chief / EMD

Craig Clairmont, Director of Public Works

Dari Sassan, Town Planner

A Selectman (?)

Alicia Jipson, Assistant Town Administrator

Sarah Weeks, Administrative Assistant

Evan Boulanger, Police Sergeant

Rick Ball, Land Use Technician

A member of the School Board (?)

This meeting was a general overview of the process and the people involved in getting the Belmont Hazard Mitigation Plan together in a timely fashion. The following tasks have been assigned to get the process going for the next meeting:

- Jeanne Beaudin will work on getting the approval for a special Council Meeting during the week of January 20th for the Board of Selectmen to sign off on the adoption of the plan.
- Jeanne Beaudin will ask the Selectman if any of them would like to be a member of the committee.
- A spreadsheet will be sent out to all members of the committee to track their hours worked on the Hazard Mitigation Plan. Any work done, whether it be emailing, phone calls, reading, revising, etc needs to be tracked for matching purposes. All committee members will email Sarah Weeks once a week with their hours for that week and she will calculate the match. 25% of \$9,000.00 (\$2,250.00) needs to be met in order for the Town's match to be met.
- Notes on the meetings will be drafted up by Sarah Weeks and sent out to all members of the committee within 5 days of the meeting.
- Michael Newhall will work on reviewing the Appendix to update or correct any information that is not accurate. He will also review page 7 of the plan to update anything that should be listed on the map that is currently not listed.
- Lakes Region Planning Commission as well as the Committee will work on reviewing the listings of all natural hazards and conduct a risk assessment for that list. The environmental hazards are the major priority. Human and technology hazards may be completed, but not much time will be spent on those aspects.
- Homeland Security and the Committee will work on the mitigation actions and goals. A list needs to be developed of what problems are present in Belmont, what the solutions are for the problems, and how to rank the problems on a priority level.