

Selectmen's Meeting Minutes

October 6, 2008, 5:00 p.m.

Corner Meeting House

Vice Chairman Caldwell called the meeting to order at 5:00 p.m.; also present were Selectman Pike, Town Administrator K. Jeanne Beaudin, Administrative Assistant Cary Lagace, Public Works Director Jim Fortin, Police Chief Vinnie Baiocchetti, Glenda Hill, Librarian Jackie Heath, David Morse, and Ray Carbone with the Laconia Daily Sun.

Those present stood for the Pledge of Allegiance.

Minutes

Selectman Pike moved to accept the minutes of the September 22, 2008 meeting as written. Selectman Caldwell seconded and the motion passed unanimously.

Budget Workshop **Library**

Librarian Jackie Heath was present to discuss the budget for the Library. Selectman Pike noted that the Personnel expenses are up; Jackie indicated that there is a change in the insurance benefits. Town Administrator Beaudin pointed out that it is in line with what is in place for non union personnel. Selectman Caldwell asked about the increase to the General Expense line, Jackie noted that they have projected for an increase in utilities and for a new copier lease. Selectman Pike moved to accept 4550-101 to 4550-999 in the amount of \$119,538. Selectman Caldwell seconded and the motion passed unanimously.

Library Capital

Jackie explained to the Board that Architect Chris Williams has been working with them on preliminary conceptual plans for an addition to the Library. The addition will help address disability accessibility as well as space concerns that will enable an expansion of summer programs and other Library events. Town Administrator Beaudin asked that she be provided with the projected year that a bond would be necessary so that it can be added to the CIP program.

Public Works Capital

Public Works Director Jim Fortin was present to discuss Capital requests with the Board. The first is for a truck to replace the 1989 International truck. Jim noted that it is old and becoming less and less reliable. He indicated that he will be able to reuse the sander and the plow and wing from the old truck on the new truck. The cost of the new truck is estimated to be \$113,000. There was a brief discussion regarding who David McLelland works for, Jim explained that the majority of his time is spent in the Water Department under the direction of Jeanne, but he does plow under the Public Works Department. He explained that the plow crew is a small group and everyone is needed to accomplish the task.

Jim discussed the Road Program, explaining that in order to complete Horne Road it will need to be closed to a day or two. He added that Union Road will be paved on Friday and the Horne and Union Road intersection has been reconfigured. He advised the Board that there is 4250 feet of sidewalk in the downtown area, in order to resurface the sidewalks they would have to be taken apart, graded and the asphalt relaid. The cost of asphalt alone will be approximately \$20,500.

Town Administrator Beaudin advised the Board that the waterline relocation to take place during the Route 140/106 project is estimated to cost, less the State portion, \$131,000 to do the work properly. Initially the project was expected to cost less however the initial project created several jog's within the water line and the Water Department Manager and the Public Works Director did not feel this was a good design.

Selectman Pike moved to accept the Waterline Relocation project as proposed at \$131,000. Selectman Caldwell seconded and the motion passed unanimously.

Selectman Caldwell moved to accept the Heavy Equipment line as proposed. Selectman Pike seconded and the motion passed unanimously.

Selectman Caldwell moved to accept the Drainage account as proposed. Selectman Pike seconded and the motion passed unanimously.

Selectman Caldwell moved to accept the International Truck line as proposed at \$113,000. Selectman Pike seconded and the motion passed unanimously.

Selectman Pike moved to accept the Road Reconstruction line as proposed at \$750,000. Selectman Caldwell seconded and the motion passed unanimously.

Assessing Capital

Town Administrator Beaudin explained that due to the changing housing market, a sales update will be necessary in 2009. The update will look at sales from 10/1/07 through 9/30/08 and will help determine the areas that need to be adjusted.

Selectman Caldwell moved to accept the Assessing capital request as proposed at \$39,500. Selectman Pike seconded and the motion passed unanimously.

BRATT Capital

Town Administrator Beaudin explained that she had attended a recent meeting at DOT regarding the recreational trail systems. They discussed that the fencing requirements may be

excessive and have agreed to look further into that requirement. She explained that although there is a matching grant from the State the project has to be gross appropriated. The Board agreed that they have supported the project to this point and will continue to move ahead with it.

Selectman Caldwell moved to approve the BRATT Phase I request at \$437,300 with an offset from the State of \$349,840. Selectman Pike seconded and the motion passed unanimously.

Ray Carbone Asked Town Administrator Beaudin if the tax rate had been set, she indicated that she had been to DRA to set the tax rate however it won't be final until later this week. The rate is estimated to go up .70 cents with the Towns portion being .06 cents.

Stantec Contract

Town Administrator Beaudin explained that the engineers had provided the project information that has been reviewed by Town Counsel and remarks sent to the engineers. They have agreed upon the wording for the contract and Town Administrator Beaudin is requesting the Board authorize her to sign the contract, there is no cost change.

Selectman Caldwell moved to authorize Town Administrator Beaudin to sign the Stantec contract for the Pleasant Valley project. Selectman Pike seconded and the motion passed unanimously.

Town Administrator Beaudin explained to the Board that employees are scheduled to receive the biennial election holiday and are requesting that they be allowed to exchange the holiday on November 4th for the day after Christmas. All employees in the Town Hall have agreed they would like this exchange. Selectman Pike said he didn't have a problem with it but requested that employees sign a form for their file that agrees to the exchanged holiday dates. Selectman Caldwell also agreed with the holiday date change.

Non-Public Session

Vice Chairman Caldwell opened the non-public session at 5:50 p.m. in accordance with RSA 91-A:3 II (c) - Roll call was taken those present and voting were Reginald Caldwell and Jon Pike. Also present were Town Administrator Jeanne Beaudin and Police Chief Vinnie Baiocchetti.

Vice Chairman Caldwell closed the non public session at 7:00 p.m.

Discussion briefly followed regarding the traffic issues at the intersection of Route 140 and Route 106 created by the ongoing construction project. Chief Baiocchetti provided his recommendations to the Board and asked that he be authorized on their behalf to discuss a resolution with the State's onsite construction administrator. Selectman Pike moved to authorize the Chief to resolve the traffic issue at the intersection of Route 140 and Route 106 as he determines appropriate. Selectman Caldwell seconded the motion and the motion passed unanimously.

Next Meeting

The next regular Board of Selectmen's meeting will be Monday, October 20, 2008 at 5:00 p.m., at the Corner Meeting House.

Adjournment

The meeting adjourned at 7:05 p.m.

Ronald Cormier, Chairman

Reginald Caldwell

Jon Pike