

Selectmen's Meeting Minutes

November 16, 2009, 5:00 p.m.

Corner Meeting House

Chairman Ronald Cormier called the meeting to order at 5:00 p.m.; also present were Selectman David Morse, Town Administrator K. Jeanne Beaudin, Administrative Assistant Cary Lagace, Fire Chief Jim Davis, Deputy Chief Sean McCarty, Police Chief Vinnie Baiocchetti, Glenda Hill, Ed Crawford, Public Works Director Jim Fortin, Health Officer Steve Dalton, Jason Bordeau, Water Operator, Meaghan Siegler with the Winnisquam Echo, and Kinney O'Rourke with the Daily Sun.

Those present stood for the Pledge of Allegiance.

Minutes

Selectman Morse moved to accept the minutes of the November 2, 2009 meeting as written. Chairman Cormier seconded. The motion passed unanimously.

Selectman Morse moved to accept the minutes of the November 4, 2009 meeting as written. Chairman Cormier seconded. The motion passed unanimously.

Discussion with Ed Crawford

Chairman Cormier began a conversation with Ed Crawford, owner of Winnisquam Marine, and the change of use proposed for the Winnisquam Fire Station. He explained to Ed that although the WFD and Winnisquam Marine had worked together in the past regarding the parking in that area, the Town is planning a change of use in that facility to support Parks & Recreation programs and may change the relationship that currently exists. He noted that the Town had discussed posting the parking lot with no parking signs however if Mr. Crawford is confident that we can expect the parking to be available when there is a Town function at the facility that requires the parking we can hold off at this time. Ed stated that he has worked with the WFD and most recently BFD personnel to accommodate each other's needs. He noted that Winnisquam Marine had paved the lot when it was WFD and his business has provided upkeep

to the area and also assists with the moving and maintenance of the fire boat. He added that the lot is used primarily for staff parking, and he wants to be able to help keep the fire boat going.

Town Administrator Beaudin noted that Janet Breton is planning on running the CATCH program at this facility which is a 4 to 6 week after school program. She also noted that Janet has been running a program on Saturday mornings which will be continuing and parking has been an issue. Ed Stated that Janet usually sends him an email if she has a program scheduled and changes use of the area so it's available for her. Chairman Cormier commented that he thinks it will become a bigger issue in the summer as these programs expand even more, however the current arrangement can be utilized until then and the communication regarding use will continue as it does now. Ed added that depending upon the economy, it is his intention to remove the old store at some point which will free up a lot more space and it may not be an issue at all in the future, but until then would like to continue as it has been. Chairman Cormier suggested the communication with Janet will continue and he thanked Mr. Crawford for coming to the meeting. Mr. Crawford stated that he appreciates the Board's communication with him.

Police Department New Hires

The Board reviewed three memos from Chief Baiocchetti that provided his recommendations for the hiring of two new officers and one new dispatcher. Chief Baiocchetti noted that he had been to job fairs but a lot of the interest for the positions came from the Police Department website. He stated that both individuals are good candidates for the officer vacancies.

Selectman Morse moved to hire Kempes Corbally at Grade 15 Step 1 \$37,054.67 for the position of full time officer. Chairman Cormier seconded and the motion passed unanimously.

Selectman Morse moved to hire Casey Brennan at Grade 15 Step 1 \$37,054.67 for the position of full time officer. Chairman Cormier seconded and the motion passed unanimously.

Selectman Morse moved to hire Danielle Gilbert at Grade 10 Step 1 \$29,033.30 for the position of full time dispatcher. Chairman Cormier seconded and the motion passed unanimously.

Personnel Policy Amendment

The Board reviewed briefly the Personnel Policy that has been amended to reflect the changes in FMLA, Military Leave and other leaves that have been updated by Federal Law. She noted that the sexual harassment and healthcare sections required updates as well. The Board asked for a version of the document that highlighted the changes. Town Administrator Beaudin indicated she would get a copy to them prior to their next meeting and prepare it for approval if there are no changes.

Lochmere Village District

The Board reviewed the payment in lieu of taxes for the Lochmere Village District for 2009. Town Administrator Beaudin pointed out that the agreement is for \$2,028.66 with two installments of \$1,014.33 which represents the land value averaged over three years.

Chairman Cormier moved to approve the payment in lieu of taxes for Lochmere Village District as presented. Selectman Morse seconded and the motion passed unanimously.

Parks & Recreation CATCH Program/Playground Equipment

Town Administrator Beaudin reviewed with the Board Janet's request to utilize the part time staff line to cover the extra help she will need with the CATCH program. The Board agreed, that is what that line item is for and feel that this is a great program and are pleased to see it being offered here in Belmont.

The Board briefly discussed the playground equipment request from Janet and the Board agreed that they think the request should be presented as a whole and not broken up over multiple years.

Selectman Morse move to put \$25,000 into a Parks & Recreation Equipment Capital account. Chairman Cormier seconded and the motion passed unanimously.

Solid Waste Recycling Option

The Board reviewed the bi-weekly recyclables collection option that Waste Management provided following their request at a prior meeting. The savings ends up being approximately \$20,000 which the Board agreed wasn't enough to make a change and would create more confusion for the residents trying to keep track of when pick up would be and putting it out weekly with their trash would be the better option. Town Administrator Beaudin noted that she will be meeting with Waste Management soon to finalize the details of the contract and should have the contract for the Board's signature at their next meeting.

Town Administrator Contract Amendment

Chairman Cormier reviewed with Selectman Morse, Town Administrator Beaudin's contract which has been amended to reflect no increase in salary for 2010, a 2% increase in 2011 and a 3% increase in 2012.

Chairman Cormier moved to accept Town Administrator Beaudin's contract as amended. Selectman Morse seconded and the motion passed unanimously.

Non-Public Session

Chairman Cormier called the non-public session to order at 5:50 p.m. in accordance with RSA 91-A:3 (c) and (i).. Those present and voting were Ronald Cormier, and David Morse. Also present were Town Administrator Jeanne Beaudin, Administrative Assistant Cary Lagace, Police Chief Baiocchetti, Public Works Director Jim Fortin, Fire Chief Jim Davis, Deputy Chief Sean McCarty, Health Officer Steve Dalton and Jason Bordeau, Water Operator.

Following a debriefing regarding the notification procedure for emergency situations the Board agreed to combine the Emergency Operations Plan and Water Department Emergency plan as well as amend the document to state the door to door notification will be immediate which exceeds the State of NH requirements.

Chairman Cormier closed the non-public session at 6:25 p.m.

Next Meeting

The next regular Board of Selectmen's meeting will be Monday, December 7, 2009 at 5:00 p.m., at the Corner Meeting House.

Adjournment

The meeting adjourned at 6:25 p.m.

Ronald Cormier, Chairman

Jon Pike, Vice Chairman

David Morse