



TOWN OF BELMONT, NEW HAMPSHIRE

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BOARD OF SELECTMEN

Ronald Cormier
Reginald Caldwell
Jon Pike

Selectmen's Meeting Minutes

December 11, 2007, 5:00 p.m.

Corner Meeting House

Selectman Caldwell called the meeting to order at 5:03 p.m., also present were Chairman Cormier(5:10), Selectman Jon Pike, Town Administrator K. Jeanne Beaudin, Administrative Assistant Cary Lagace, Deputy Fire Chief Sean McCarty, David Morse, Albert Akerstrom, Brian Loanes(5:25), Lori Ingram with the Laconia Citizen, Eric with the Winnisquam Echo and Ray Carbone(5:30) with the Daily Sun.

Those present stood for the Pledge of Allegiance.

Minutes

Selectman Pike moved to accept the minutes of the December 4, 2007 meeting as written. Selectman Caldwell seconded and the motion passed unanimously.

Wages & Personnel Benefits Budgets

Town Administrator Beaudin explained to the Board that before them for vote of acceptance is non-union employee wages that were reviewed at a previous meeting and Union wages at the 2007 level as well as benefits and other budget items.

Selectman Pike moved to accept in the Executive budget line items 4130-112 & 4130-113. Selectman Caldwell seconded and the motion passed unanimously.

Town Administrator Beaudin explained that the NHMA dues had increased for this coming and year to \$4915 and requested the change in that line item. Selectman Caldwell moved to accept in the Executive budget line item 4130-296 as amended. Selectman Pike seconded and the motion passed unanimously.

Selectman Pike moved to accept in the Town Clerk budget line items 4140-101 through 140. Selectman Caldwell seconded and the motion passed unanimously.

Selectman Caldwell moved to accept in the Financial Administration budget line item 4150-101. Selectman Pike seconded and the motion passed unanimously.

Selectman Pike moved to accept in the Financial Administration budget line items 4150-103 through 4150-140. Selectman Caldwell seconded and the motion passed unanimously.

Chairman Cormier joined the meeting at this time.

Special Town Meeting Warrant – Brown Property Acquisition

Chairman Cormier explained that at the last Public Hearing regarding the acquisition of the Brown property the petition presented was a valid petition with 69 valid signatures on it. After receiving this petition it has been determined that the Board can hold a Special Town Meeting for the consideration of this property purchase. The Browns have agreed to extend the Purchase and Sales agreement until January 15, 2008, the date the Special Town Meeting will be held. Town Administrator Beaudin advised that Town Counsel has indicated that the Town can hold a Special Town Meeting and the Department of Revenue has extended their authorization as well. Town Administrator Beaudin has arranged for the Supervisors of the check list to meet and the High School cafeteria has been reserved.

Town Administrator Beaudin asked the Board if they would consider increasing the Elderly Exemptions at the Special Town Meeting. Due to the recent revaluation there are many elderly that now have to pay a tax that previously had not and believes the exemption limits may need to be adjusted in proportion to the new values. The Board agreed that they didn't want to add anything to the Special Town Meeting that would take away from the initial purpose of the meeting and will consider addressing the exemption at the regular Town Meeting. It was noted that the exemption impacts taxes and shifts the burden to everyone else. Town Administrator Beaudin indicated that she will prepare the Warrant Article for Town Meeting in March.

Selectman Pike motioned for the Board to meet for a Special Town Meeting January 15, 2008, to see if the Town will vote to authorize the Board of Selectman to purchase real property located at 154 Main Street, Tax Map 122 Lot 008, owned by Anthony & Loretta Brown for use by the Town. Selectman Caldwell seconded.

Selectman Caldwell asked what would the expense be associated with holding this meeting, Town Administrator Beaudin indicated it would be minimal, approximately \$65 for the posting plus the cost of the supervisors. It was noted that the taxes on the building are approximately \$6,400 annually and the lease income is approximately \$16,800 which would cover the lost tax revenue. The Board also wanted it to be clear that although removal of the building may have been discussed as an option, it is not the intent of the Board to purchase the building to tear it down. The Board's sole intent is to purchase the property as a whole.

With no further discussion Chairman Cormier called for a vote and the motion passed unanimously.

Wages & Personnel Benefits Budgets

Town Administrator Beaudin explained that the cost of the audit has significantly increased and the budget needs to be adjusted to \$15,000. Selectman Caldwell moved to accept in the Financial Administration budget line item 4150-401 as amended. Selectman Pike seconded. Selectman Pike suggested that the audit services be put out to bid as this is a significant increase, Town Administrator Beaudin explained that there are many new elements to the audit process following the inception of GASB 34 and she will prepare an RFP. The motion passed unanimously.

Selectman Caldwell moved to accept in the Property Taxation budget line item 4152-102. Selectman Pike seconded and the motion passed unanimously.

Town Administrator Beaudin explained an increase to the property appraisals line item is being requested following the issuance of the tax bills that has prompted a large number of abatement requests as well as the need for additional help with the pick up process. Selectman Caldwell moved to accept in the Property Taxation budget line item 4152-294 as amended. Selectman Pike seconded and the motion passed unanimously.

Selectman Caldwell moved to accept in the Personnel Administration budget line item 4155-100 through 4155-324. Selectman Pike seconded and the motion passed unanimously.

Selectman Caldwell moved to accept in the Land Use budget line items 4191-101 through 4191-140. Selectman Pike seconded and the motion passed unanimously.

Selectman Caldwell moved to accept in the Cemeteries budget line items 4195-999 as proposed in the amount of \$9175.00. Selectman Pike seconded and the motion passed unanimously.

Selectman Caldwell moved to accept in the Police Department budget line item 4210-101 through 4210-119. Selectman Pike seconded and the motion passed unanimously.

Selectman Caldwell moved to accept in the Police Department budget line items 4210-126. Selectman Pike seconded and the motion passed unanimously.

Selectman Caldwell moved to accept in the Fire Department budget line items 4220-101 through 4220-104. Selectman Pike seconded and the motion passed unanimously.

Selectman Caldwell moved to accept in the Fire Department budget line item 4220-108 through 4220-115. Selectman Pike seconded and the motion passed unanimously.

Selectman Caldwell moved to accept in the Fire Department budget line item 4220-140. Selectman Pike seconded and the motion passed unanimously.

Selectman Caldwell moved to accept in the Building Inspection budget line items 4240-101 through 4240-141. Selectman Pike seconded and the motion passed unanimously.

Selectman Caldwell moved to accept in the Highway Administration budget line item 4311-101. Selectman Pike seconded and the motion passed unanimously.

Selectman Caldwell moved to accept in the Highways & Streets budget line items 4312-101 through 4312-104. Selectman Pike seconded and the motion passed unanimously.

Selectman Caldwell moved to accept in the Highways & Streets budget line items 4312-106 through 4312-109. Selectman Caldwell seconded and the motion passed unanimously.

Selectman Caldwell moved to accept in the Highways & Streets budget line items 4312-111 through 4312-141. Selectman Caldwell seconded and the motion passed unanimously.

Selectman Caldwell moved to accept in the General Assistance Administration budget line item 4441-101. Selectman Pike seconded and the motion passed unanimously.

Town Administrator Beaudin explained that through the wage and salary study that was conducted this is one of the positions that were identified as less than competitive and the increase in this salary reflects their recommendation. Selectman Caldwell moved to accept in the Parks & Recreation budget line item 4520-102. Selectman Pike seconded and the motion passed unanimously.

Town Administrator Beaudin explained that due to a calculation error Janet needed to adjust two accounts. Selectman Caldwell moved to accept in the Parks & Recreation budget line item 4520-113 as amended. Selectman Pike seconded and the motion passed unanimously. Selectman Caldwell moved to accept in the Parks & Recreation budget line item 4520-718 as amended. Selectman Pike seconded and the motion passed unanimously.

Selectman Caldwell moved to accept in the Conservation Commission budget line items 4600-101 through 4600-103. Selectman Pike seconded and the motion passed unanimously.

2007 Encumbrances

Selectman Caldwell moved to accept the 2007 Encumbrances as outlined in the Memo from Town Administrator Beaudin, Please see attached. Selectman Pike seconded and the motion passed unanimously.

Non-Public Session

Chairman Cormier opened the non-public session at 6:00 p.m. in accordance with RSA 91-A:3 II (c). Roll call was taken and those present and voting were Ron Cormier, Reginald Caldwell and Jon Pike. Also present was Town Administrator Jeanne Beaudin.

Chairman Cormier closed the non-public session at 6:30 p.m. No decisions were made during the non-public session.

The Board of Selectmen approved a hardship abatement

Next Meeting

The next regular Board of Selectmen's meeting will be Monday, January 7, 2008 at 5:00 p.m. at the Corner Meeting House.

Adjournment

The meeting adjourned at 6:30 p.m.



Ronald Cormier, Chairman



Reginald Caldwell



Jon Pike

Memorandum

Date: 12/12/2007
To: Brenda Paquette, Town Accountant
From: K. Jeanne Beaudin, Town Administrator
RE: 2007 Encumbrances

Department	Purpose	Original Year	Amount
4130-888	Underwood Engineering-ESR#18	2007	\$3,519.64
4130-888	Underwood Engineering-ESR#16	2007	\$9,054.00*
4331-888	Hydrosorce Associates –Contract	2006	\$8,786.55
4909-501	State of NH DOT/Underwood Eng. -Bond	2007	\$42,227.88
4909-503	Hydrosorce Associates –Well Bond	2007	\$180,000.00
4909-025	Chris Williams Architect (Library)	2005	\$27,500.00
4319-001	Highway Block Grant	2006	\$115,235.68
4319-001	Highway Block Grant	2007	\$154,139.65
4960-471	HNH Foundation Grant (Recreation)	2006	\$1,392.89
4909-004	Island – Concord St./Route 106 PO5923	2004	\$15,000.00
4909-301	Applied Economic Resources PO5925	2006	\$20,000.00**
4909-402	Bruce Mayberry – Impact Fee Study	2006	\$13,000.00
4191-275	Mitchell & Bates PO5924	2007	\$2,000.00
4902-061	TC MAPPS		\$2,300.00
4909-205	Winni Scenic Trail Phs 1 Grant/Appr.	2005/07	\$390,905.40

The Board voted to approve the above encumbrances for 2007 with the exception of the three items in red; these will be addressed at their first meeting in January.