

## Selectmen's Meeting Minutes

March 22, 2010 5:00 p.m.

Corner Meeting House

Chairman Ron Cormier called the meeting to order at 5:00 p.m.; also present were Selectman Jon Pike, Selectman David Morse, Town Administrator K. Jeanne Beaudin, Administrative Assistant Cary, Ron and Gerrie Mitchell, Chris Long, Ken Knowlton, Ken Ellis, Public Works Director Jim Fortin, Code Enforcement Officer Steve Dalton, Fire Chief Jim Davis, Deputy Fire Chief Sean McCarty, Firefighter Elkins, Firefighter Bavis, Firefighter Murphy, Town Clerk/Tax Collector Cynthia DeRoy and Chief Baiocchetti (5:10).

Those present stood for the Pledge of Allegiance.

### **Minutes**

Selectman Pike moved to accept the minutes of the March 8, 2010 meeting as written. Chairman Cormier seconded and the motion passed unanimously.

### **Oath of Office – Elected Officials**

Town Clerk/Tax Collector Cynthia DeRoy administered the oath of office to Ken Knowlton – Conservation Commission, Ken Ellis – Budget Committee, Ron Mitchell – Budget Committee, Chris Long – Planning Board, Linda Couture – Zoning Board and Ward Peterson – Planning Board.

### **Public Hearing – Federal Emergency Management Agency & Department of Homeland Security Assistance Grant Program**

Chairman Cormier opened the public hearing at 5:04 p.m. to accept a grant from the Federal Emergency Management Agency and the Department of Homeland Security Assistance to Firefighters Grant Program in the amount of \$95,000. Firefighter Bavis explained that the grant is a 95% grant with 5% match coming from the Town. The grant is to be used to outfit the Fire Department with a sprinkler and alarm system and a range hood with appropriate exhaust. It was noted that the matching funds will come from the emergency management fund. The Board thanked the Fire Department staff for their effort on the grant.

Selectman Pike moved to accept a grant from the Federal Emergency Management Agency and the Department of Homeland Security Assistance to Firefighters Grant Program in the amount of \$95,000. Selectman Morse seconded and the motion passed unanimously.

### **Board of Selectmen Assignments**

Selectman Pike moved to appoint Ron Cormier as Chairman of the Board. Selectman Morse seconded and the motion passed unanimously. Selectman Cormier abstained.

Selectman Morse moved to appoint Jon Pike as Vice Chairman of the Board. Chairman Cormier seconded and the motion passed unanimously. Selectman Pike abstained.

Chairman Cormier moved to leave the other assignments as they currently are with Chairman Cormier the Representative to the Budget Committee and Heritage Commission; Selectman Pike as Representative to the Planning Board and Selectman Morse as Representative to the Conservation Commission. Selectman Pike seconded and the motion passed unanimously.

### **Other New Business**

Town Administrator Beaudin noted that there had been two additional grants recently awarded to the Town. The first was the work of Linda Frawley who wrote the grant for New Hampshire Energy Block Grant which was awarded in the amount of \$95,199 to upgrade the exterior lighting at the Mill and Park.

The second grant received was through the same program and was granted to Shaker Regional School District. The Town had to sign the grant on their behalf however it is anticipated that they will do all the administrative work related to the grant although the Town will be the recipient on their behalf. They received \$230,000 for numerous energy related upgrades at the Belmont Elementary, Middle and High Schools as well as the SAU office.

The property at 15 Noyes Road was recently advertised for sealed bids however there were no bids. Town Administrator Beaudin noted that she will contact a realtor for an opinion of value and advertise it again. It was noted that the minimum bid of \$45,000 may have been too high however the back taxes are close to that amount. The Board agreed it would be better to get some of it back instead of none and agreed that it should be re-advertised.

Ron Mitchell addressed the Board and expressed that he has noticed a large increase in the amount of trash accumulating on the sides of the road and asked the Board to consider posting signs regarding the litter and that they take pride in Belmont. He thinks it may entice people to clean up in their area. Chief Baiocchetti explained that there is no local governance of littering; it would be by State law which allows fines up to \$288. It was discussed that signs could be expensive but perhaps a couple of test areas could be set up to see if the signage has any effect on controlling the litter. Town Administrator Beaudin indicated that she would get pricing on signs.

Ron also expressed that with all the work the Boy Scouts have done for the community it would be nice for one of the Board members to attend there awards ceremony that is coming up. Chairman Cormier indicated that he had been thinking of doing that.

### **Noise Ordinance**

The Board signed the Noise Ordinance that was voted in during Town Meeting.

## **Report of Appropriations**

Town Administrator Beaudin reviewed with the Board the Report of Appropriations which is the items that were voted in during Town Meeting. The total for 2010 is \$8,496,945.

Selectman Morse moved to sign the Report of Appropriations for \$8,496,945 as presented. Selectman Pike seconded and the motion passed unanimously.

## **Bean Hill Road Project – Bid Award**

Town Administrator Beaudin explained that the engineering firm had completed their certification of the bids and Busby Constructions bid for the Bean Hill Road Project was complete.

Selectman Pike moved to award the Bean Hill Road Project to Busby Construction for \$632,520. Selectman Morse seconded and the motion passed unanimously.

There was discussion that the pre-con meeting will be held on April 7<sup>th</sup> and a start date should be available following that meeting. There was additional discussion regarding the Mooney correspondence regarding Old Prescott Hill Rd and it was decided that the Department of Public Works will repair the section of the road that has a trench across it and the rest will be addressed at a later time. The Board agreed to have the Public Works Department undertake the repair of Johnson Street which will include several new catch basins to repair drainage problems and resurface the road once the cost has been established.

## **Fire Department Vehicle Maintenance Discussion**

Chairman Cormier explained the need to discuss vehicle maintenance was as follow up to the recent engine troubles on the Fire Departments tanker. Selectman Pike stated that he feels an officer of the department should be responsible for oversight of the quarterly maintenance of the vehicles. He explained that during recent discussions with Mack regarding the engine in the taker it came to light that there was not enough documentation of the maintenance processes for Mack to consider taking any responsibility for the failed engine. He also feels that if the Fire Department staff is not able to follow the recommended maintenance schedule provided by the manufacturer then the vehicle should be sent out to a facility for the maintenance. Chief David stated that it is his opinion that there was trouble with that engine from the beginning and this type of engine has had a history of problems. He doesn't believe that this problem was created by anything that the Fire Department staff did.

Chairman Cormier noted that it is not the intention of the Board to place blame, they just want the maintenance to be performed as per manufacturer's recommendations and documented appropriately.

## **Miscellaneous**

Town Administrator Beaudin noted that the Town's application to make purchases through the Federal Surplus Store is expiring and needs the Boards authorization to reapply.

Selectman Pike moved to reapply to purchase at the Federal Surplus Store. Selectman Morse seconded and the motion passed unanimously.

Town Administrator Beaudin reviewed with the Board an abatement application and follow up letter filed by Mr. Ellis regarding property he purchased at 116 Rogers Road. He arrived at Town Hall 5 minutes after closing on the last day to apply as well as other hardships recently faced.

Selectman Morse moved to accept the abatement application of Mr. Ellis for Property located at 116 Rogers Road. Selectman Pike seconded and the motion passed unanimously.

Town Administrator Beaudin explained that she is still working with Mr. Boisvert from the State regarding the Highland Cemetery and has been advised by him that the Town must find their own archeologist and work with them directly on a test site at the cemetery.

Town Administrator Beaudin will meet with school representatives regarding the ARRA Grant on Wednesday, March 24, 2010.

### **Non-Public Session**

Chairman Cormier called the non-public session to order at 6:00 p.m. in accordance with RSA 91-A: 3 II (c). Those present and voting were Ron Cormier, Jon Pike and David Morse. Also present was Town Administrator Jeanne Beaudin and Police Chief Baiocchetti.

Chairman Cormier closed the non-public session at 6:20 p.m.

### **Next Meeting**

The next regular Board of Selectmen's meeting will be Monday, April 5, 2010 at 5:00 p.m., at the Corner Meeting House.

### **Adjournment**

The meeting adjourned at 6:20 p.m.

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Ronald Cormier, Chairman

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Jon Pike, Vice Chairman

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David Morse