

## Selectmen's Meeting Minutes

March 3, 2008, 5:00 p.m.

Corner Meeting House

Chairman Cormier called the meeting to order at 5:03 p.m., also present were Selectman Jon Pike, Town Administrator K. Jeanne Beaudin, Administrative Assistant Cary Lagace, Public Works Director Jim Fortin, Building Inspector Steve Dalton, Town Planner Candace Daigle, Richard Pickwick, & Linda Frawley.

Those present stood for the Pledge of Allegiance.

### **Minutes**

Selectman Pike moved to accept the minutes of the February 19, 2008 meeting as written. Chairman Cormier seconded and the motion passed unanimously. Selectman Caldwell abstained.

### **Traffic Ordinance**

There was discussion regarding the time frame for which overnight parking is limited and it was acknowledged that the April to November parking ban made sense, but if it is referred to as overnight what are the overnight hours that parking is prohibited. Selectman Pike commented that if it is going to restrict overnight parking there should be a time frame associated with it. Town Administrator Beaudin explained that her understanding from Chief Baiocchetti is that there is no timeframe necessary; there is no parking in the roadway at any time by State law. Chairman Cormier expressed that he was confused by the different explanations and that if it is by State law then the RSA should be sited and the "overnight" portion removed. Town Administrator Beaudin indicated that she would discuss it further with Chief Baiocchetti and have him come back to the Board for the presentation.

### **Building Inspector/Code Enforcement Office Update**

Building Inspector/Code Enforcement Officer Steve Dalton was present to provide the Board with a PowerPoint presentation. In his presentation Steve noted that he likes to think of homeowners, business owners and State & Town agencies as the customers of his department. Chairman Cormier commented that he liked that idea. Steve's presentation sited the building codes that are currently in use and those that are no longer used. He showed what his office

enforces such as, conditions of existing structures that may pose a danger to the public, code violations, zoning ordinances, signs, illegal dumping to mention a few. He noted his mission statement and how he plans to deliver the mission statement by means of good communication and follow through. He noted that new processes currently being incorporated that will allow, through software programs, any trained staff to determine the status of any property.

Selectman Pike commented that he recently brought an issue to the Town Administrator's office and she quickly pulled out a file on the property in question and answered his questions right away, he was glad to see all the documentation in place. Chairman Cormier noted that he would like to see the rental properties in town begin to under go a review process. The Board expressed that they are happy to see a plan in place and being implemented in such a short amount of time, they thanked Steve.

Mr. Pickwick suggested that a mailing go out to current owners that would note any outstanding building permits or violations so that they may begin the closure process. Many people may be new owners and not even know there are violations or outstanding permits on their property. Steve indicated that he would take that into consideration and thanked Mr. Pickwick for his input.

### **Review 2008 Town Meeting Warrant Articles**

Chairman Cormier reviewed the Warrant Articles, noting Article 1 is the Pleasant Valley project which will be a ballot vote, Article 2 is the Boards & Commissions Report, Article 3 is related to the Sargent Fund, Article 4 is regarding changes to the Elderly Exemption, Article 5 is regarding the Petition Warrant for the Board of Selectmen's meetings to be taped and broadcast on cable public access channel. Linda Frawley spoke to the Board and explained that upon reviewing the franchise agreement, she has found that there is \$4,000 in the contract to assist in the purchase of equipment for public access broadcast. She noted that Alan McRae a Belmont resident, assisted with some of the initial set up and may be willing to assist the Town through this process. Chairman Cormier asked Town Administrator Beaudin if she could get more information before Town Meeting so that Article can be amended to perhaps \$1,000 if the funding is available. Chairman Cormier thanked Linda for the information.

Chairman Cormier continued with Articles 6 & 7 being the reorganization of the Comstar fund, Articles 8, 9, 10, 11, 12, & 13 being the contingency articles in case Articles 6 & 7 fail, Article 14 is the Noise Ordinance, there is no Article 15 due to a numbering error which will be announced at Town Meeting, Article 16 is the Curfew Ordinance, Article 17 is the Highway Block Grant, Articles 18 through 23 are self explanatory, Article 14 is the Highway Reconstruction projects, Town Administrator Beaudin explained to the Board that the bid opening for the projects was held on Friday February 28<sup>th</sup>. She noted that the projects were put out to bid in 2 contracts, one for the construction & drainage portion and the second for the resurfacing. For the first contract the apparent low bid came from J Parker & Daughter at \$543,474 and the other bids ranging up to \$699,180, the apparent low bid on the resurfacing contract is Pike at \$487,415 ranging up to \$546,750. Town Administrator Beaudin noted that initially the projects where expected to be \$1,381,000 with the total contracts coming in at \$1,031,000 less the current available funding for the projects the balance would be \$596,488 and she recommends the Board amend the request for the project to \$600,000 at Town Meeting. The Board was pleased with the reduction.

Chairman Cormier continued with Article 25 for the Heritage Commission request, Article 26 regarding the revaluation, Articles 27 to 35 are relating to the Capital requests,

Article 36 pertains to the non-binding gambling referendum. Chairman Cormier asked if that would be a ballot vote, Town Administrator Beaudin indicated that it would not be however, they could have a secret ballot vote; the Board can prepare a request for Town Meeting.

### **Town Administrators Report** **New Hire**

Town Administrator Beaudin reviewed a memo from the Public Works Director regarding hiring Allen Daisey for the position of Grounds Maintenance at \$11.06 per hour, grade 4 step 6. She noted there has been positive feedback regarding his work already. Public Works Director Jim Fortin expressed that he is doing a fantastic job.

Selectman Pike moved to hire Allen Daisey as proposed. Selectman Caldwell seconded and the motion passed unanimously.

### **Determination of No Action**

Town Administrator Beaudin reviewed a Determination of No Action with the Board relating to property at 37 Sargent Lake Road. The violation is a 2 family residence in a Residential Single family zone. The initial inquiry came from a realtor that wanted a letter of use for the apartment. The determination indicates there shall not be an enlargement to the existing structure; the determination is not an approval of any kind. It is noted that there is a septic issue that is in the process of being resolved and Steve Dalton expressed that he will continue to follow through on that situation.

Selectman Pike moved to accept the determination as presented. Selectman Caldwell seconded and the motion passed unanimously.

### **Abatements**

Town Administrator Beaudin advised the Board that of the 4,000+ parcels in Town there have been approximately 220 parcels that have abatement requests on them, which is about 4.9%. Initially it was expected that there may be more due to the comments regarding the new values.

### **Jaynes' Correspondence**

Correspondence from Ron & Pam Jaynes was received regarding the future assessment of the structures in the campground. Town Administrator Beaudin indicated that this is necessary to assess the structures within the campground to apply the same practice to all. She explained that it should have been done in 2003 but was not. Chairman Cormier cautioned that they be reasonable in what is assessed. Town Administrator Beaudin noted that it would be consistent with the other campgrounds in Town and if it has the appearance of being permanent, it gets assessed.

### **Letter to the Editor**

Town Administrator Beaudin reviewed with the Board a letter that they will be released in response to a recent letter to the editor from George Condodemetraky. The Board feels there were inaccuracies stated and wants to address them and provided accurate information.

### **Non-Public Session**

Chairman Cormier opened the non-public session at 6:15 p.m. in accordance with RSA 91-A:3 II (a). Roll call was taken and those present and voting were Ron Cormier, Reggie Caldwell and Jon Pike. Also present was Town Administrator Jeanne Beaudin.

Chairman Cormier closed the non-public session at 6:30 p.m. No decisions were made.

### **Next Meeting**

The next regular Board of Selectmen's meeting will be Monday, March 17, 2008 at 5:00 p.m. at the Corner Meeting House.

### **Adjournment**

The meeting adjourned at 7:02 p.m.

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Ronald Cormier, Chairman

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Reginald Caldwell

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Jon Pike