

## Selectmen's Meeting Minutes

March 4, 2009, 8:30 a.m.

Town Hall

Chairman Cormier called the meeting to order at 8:30 a.m.; also present were Selectman Pike, Town Administrator K. Jeanne Beaudin, Administrative Assistant Cary Lagace, Deputy Fire Chief Sean McCarty, Building Inspector Steve Dalton, Parks & Recreation Director Janet Breton and reporter Kinney O'Rourke. Selectman Caldwell was not available to attend.

### **Minutes**

Chairman Cormier moved to accept the minutes of the February 23, 2009 meeting as written. Selectman Pike seconded and the motion passed unanimously.

### **Winnisquam Fire Department Renovation Bid Award**

Steve Dalton reviewed the bids received for the renovation of the restroom at the Winnisquam Fire Department. He noted that bids had been received from all over including one from Maine. He had performed a reference check on the top three choices and there were no deterrents for any of them, however he is recommending awarding the job to the low bidder Englewood Construction from Manchester. Selectman Pike asked who is going to act as clerk of the works for the project; Town Administrator Beaudin indicated that Steve would coordinate the project. It was noted that \$6,600 had been encumbered for the project.

Selectman Pike moved to accept the bid from Englewood Construction for \$12,977 for the Winnisquam Fire Department Renovation project. Chairman Cormier seconded and the motion passed unanimously.

Selectman Pike moved to use \$6,377 from the Municipal Facilities Capital Reserve fund for the balance of the project. Chairman Cormier seconded and the motion passed unanimously.

Selectman Pike expressed that initially there were reports that there was a recreation center being created and he wants to clarify that the project is strictly to renovate a restroom so that the facility can be used for functions. It was discussed that the facility use policy should be reviewed for change so that it would include a rental clause for that facility.

### **Bike Rack Donation to Parks & Recreation**

Last fall the Parks & Recreation Department received a donated bike rack from John & Grita Olmstead. Janet Breton has sent them a thank you note for the donation, but for liability purposes the Board must formally accept the donation.

Selectman Pike moved to accept the bike rack donated by the Olmstead's to Parks & Recreation. Chairman Cormier seconded and the motion passed unanimously.

### **Conservation Commission Appointment**

Ginger Wells-Kay submitted a letter to the Board requesting re-appointment to the Conservation Commission. In her letter she highlighted her accomplishments while she has been on the Commission since 2004 and would like to continue that work. Town Administrator Beaudin noted that the Land Use staff support the request for re-appointment.

Selectman Pike moved to re-appoint Ginger Wells-Kay for a three year term to the Conservation Commission. Chairman Cormier seconded and the motion passed unanimously.

### **Other New Business**

Town Administrator Beaudin advised the Board that Chris Long who was the representative for the Lakes Region Planning Commission, due to personal reasons has resigned and the Board will need to appoint someone new in the future. The Board asked that a letter of thanks be sent to Chris.

Town Administrator Beaudin discussed with the Board the bond proposals that she has received relative to the Pleasant Valley project. She noted that she sent the bond request to three local banks and was completing the application for the Bond Bank. Thus far Citizens Bank has chosen not to bid, Laconia Savings has proposed a 15 year bond at 3.36% with a 1% origination fee and a 20 year bond at 3.63% with a 1% origination fee, Northway Bank offered with no origination fees, 15 year bond at 4.22% and a 20 year bond at 4.51%. She noted that the Bond Bank had reviewed both proposals and indicated that the LSB proposal was a very good proposal and they may not be able to compete with that. Town Administrator Beaudin indicated that by borrowing locally there is also no prepayment penalty. Selectman Pike suggested that she try to negotiate the origination fee.

Chairman Cormier asked if she had looked into the State Resolving Loan Fund, Jeanne indicated that the project doesn't qualify for that however, the stimulus funds may help with the drainage portion of the project. Jeanne noted that LSB is requesting that the loan be closed by the end of March. Town Administrator Beaudin indicated she has submitted 5 pre-application for funding under the government's stimulus program.

### **Update on Tax Delinquency Letters**

Town Administrator Beaudin updated the Board on delinquent tax letters that were sent. She noted that a few had contacted the Town for payment arrangements.

Selectman Pike expressed that the State is considering going to a 10 hour/4 day work week as a cost saving measure and if they do so Belmont may want to consider doing the same. Chairman Cormier commented that he isn't sure Belmont would get the same benefit as the

building and staff involved is much smaller than what the State is dealing with however, it could be looked into further if the State pursues it.

Chairman Cormier explained that he had attended the Legislative session where the gambling bills were discussed and he wasn't convinced that the bills would pass. He noted that there was support as well as opposition and no clear decision.

Town Administrator Beaudin reminded everyone that Candidates Night is Thursday from 6:00 p.m. to 9:00 p.m. and will include municipal and school candidates.

Deputy Fire Chief Sean McCarty advised that the Fire Department will be holding an Open House with screenings and safety information on Saturday, March 7<sup>th</sup> from 10:00 am to 3:00 p.m.

### **Non-Public Session**

Chairman Cormier called the non-public session to order at 9:00 a.m. in accordance with RSA 91-A: 3 II (c). Roll call was taken and those present and voting were Ronald Cormier, and Jon Pike. Also present was Town Administrator Jeanne Beaudin.

Chairman Cormier closed the non-public session at 9:20 a.m.

The Board of Selectmen approved the proposed job description for the Director of Building and Code Enforcement position and will place the appointment to the position on the agenda for March 16, 2009.

### **Next Meeting**

The next regular Board of Selectmen's meeting will be Monday, March 16, 2009 at 5:00 p.m., at the Corner Meeting House.

### **Adjournment**

The meeting adjourned at 9:25 a.m.

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Ronald Cormier, Chairman

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Reginald Caldwell

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Jon Pike