

Selectmen's Meeting Minutes

May 5, 2008, 5:00 p.m.

Corner Meeting House

Selectman Caldwell called the meeting to order at 5:00 p.m.; also present were Selectman Jon Pike, Town Administrator K. Jeanne Beaudin, Administrative Assistant Cary Lagace, Public Works Director Jim Fortin, Fire Chief Jim Davis, Police Chief Vinnie Baiocchetti, Deputy Fire Chief Sean McCarty, Deputy Town Clerk/Tax Collector Cynthia DeRoy, Eric Zygmunt with the Winnisquam Echo and Geoff Cunningham with the Citizen. Donna Cilley and Ray Carbone with the Daily Sun joined the meeting 5:10 p.m.

Those present stood for the Pledge of Allegiance.

Minutes

Selectman Pike moved to accept the minutes of the April 7, 2008 meeting as written. Selectman Caldwell seconded and the motion passed unanimously.

Selectman Caldwell moved to accept the minutes of the April 28, 2008 meeting as written. Selectman Pike seconded and the motion passed unanimously.

Town Clerk/Tax Collector Appointment

Following a brief discussion regarding the retirement of the Town Clerk/Tax Collector Carol Lacasse, Town Administrator Beaudin recommended that the Board appoint the current Deputy Town Clerk/Tax Collector Cynthia DeRoy as Town Clerk/Tax Collector effective June 2, 2008. She noted that Cynthia would have to run to fill the balance of Carol's term in the next election and then again in 2010 for the three year term. She is recommending her salary be at Grade 15 Step5 \$47,699.30.

Selectman Caldwell moved to appoint Cynthia DeRoy as Town Clerk/Tax Collector effective June 2, 2008 at Grade 15 Step 5 \$47,699.30. Selectman Pike seconded and the motion passed unanimously.

Town Administrator Beaudin advised the Board that a retirement luncheon for Carol Lacasse is planned for May 23rd at noon time at the Corner Meeting House.

Deputy Town Clerk/Tax Collector Position

Town Administrator Beaudin indicated that 17+ resumes have been received to date with the deadline being Friday, May 9th. She and Cynthia are scheduled to review and narrow down the applicants for interviews on Thursday, May 8th.

She advised the Board that the Receptionist has given her notice, for family reasons she will be leaving as of June 6th. This position has been posted with a deadline for applicants of May 13th. Sharill will be missed.

New Business **LRPC TAC Appointments**

Selectman Pike moved to appoint Rick Ball as the primary member and Candy Daigle as the alternate member to the LRPC TAC Committee for a two-year term. Selectman Caldwell seconded and the motion passed unanimously.

Public Works Overlay Proposal

Public Works Director Jim Fortin provided a list to the Board of the roads being proposed to have shim/overlay work done. The Board had previously authorized up to \$100,000 to be used from the Highway Block Grant funds for this project. The Board reviewed the list and approved of the request.

Fire Department Grants Request

Deputy Fire Chief McCarty reviewed with the Board two grant applications that the Fire Department will be submitting. The first is up to \$12,000 for new gear with a 5% match from the Town. Due to fire standards requirements the gear needs to be kept up to code and this grant helps with the acquisition of the gear. The second request is a grant through State Farm for an accelerant sniffing dog. NorthEast Veterinary has agreed to care for the animal for free and the dog will live with Deputy McCarty. The dog would be at the Department during business hours.

Selectman Pike moved to authorize the submission of the grant applications. Selectman Caldwell seconded and the motion passed unanimously.

Fire Chief Davis Advised the Board that on April 16th he traveled to inspect the ladder truck and was very impressed with the facility that the truck is being acquired from. He indicated that it should be delivered next and he hopes to have it in service by Memorial Day. He believes the Town will be pleased with the unit.

Tax Bills

Town Administrator Beaudin reminded the Board that the Tax Collector's office has been working with a contract firm to have the tax bills printed by the outside source. They are finalizing the layout of the bill and tax payers will see a much different bill this year. The bills will be laser printed and arrive in window envelopes. They are scheduled to be mailed out May 16th.

Update on Abatements

Town Administrator Beaudin noted that CNP, the assessing firm working on abatements indicated that there will be no significant impact from the abatement process while there have been changes the dollar amount should be relatively small.

Update on Tax Deeds/Water Liens

Town Administrator Beaudin indicated that she is about 2/3 of the way through the tax deed/water lien list and will update the Board as to the status at their next meeting. She added that following the deed notices and shut off notices a fair amount of people have come in to pay. Selectman Pike asked if the payment agreements were absolute agreements, meaning there are consequences if the agreement isn't met. Town Administrator Beaudin indicated that they are not; Cynthia added that the Town Clerk's office hasn't been following up on the agreements once they are in place; she is still in the process of determining if the system can do it automatically. Selectman Pike expressed that going forward he thinks it is important that the agreements be tracked and if they aren't met then a process should be put in place to deal with them.

LRMHCP Feasibility Study

Donna Lane CDBG Grant writer notified Town Administrator Beaudin that they have not been able to get the 67% response on the surveys that they need to move ahead with the grant application. Town Administrator Beaudin explained that she will continue to work with Lois Parris on the project and Donna indicated they would try again to submit the application in the fall.

Gagne Request

A letter was received from Richard Gagne requesting that the Board waive the interest on an outstanding yield tax bill from 2002. Mr. Gagne thought that the logger had paid it and the Town issued no further notices. Town Administrator Beaudin has investigated why no further notices were sent and although there was a change in ownership there seems to be no reason. The Town Clerk's office has been working with BMSI to determine why this happened. The amount to be abated would be approximately \$936.66 but will change slightly because of interest. Selectman Pike indicated that work should continue with BMSI until the cause and fix have been taken care of.

Selectman Pike moved to waive the interest and penalties on the Richard Gagne Yield Tax bill from 2002. Selectman Caldwell seconded and the motion passed unanimously.

Proposed Economic Development Committee

Town Administrator Beaudin reminded the Board of the next meeting of May 16th at 3:00 at the Corner Meeting house where they will meet with the businessmen and other board representatives regarding Economic Development or Tax base Enhancement Task Force as one businessman put it. Russ Thibeault will have a presentation for this meeting and Chris Long will represent the Planning Board.

Non-Public Session

Selectman Caldwell opened the non-public session at 5:35 p.m. in accordance with RSA 91-A:3 II (c). Roll call was taken and those present and voting were Reggie Caldwell and Jon Pike. Also present was Town Administrator Jeanne Beaudin and Chief Baiocchetti.

Selectman Caldwell closed the non-public session at 6:25 p.m. No decisions were made.

Next Meeting

The next regular Board of Selectmen's meeting will be Monday, May 19, 2008 at 3:00 p.m., at the Corner Meeting House.

Adjournment

The meeting adjourned at 6:30 p.m.

Ronald Cormier, Chairman

Reginald Caldwell

Jon Pike