

Selectmen's Meeting Minutes

June 2, 2008, 5:00 p.m.

Corner Meeting House

Chairman Cormier called the meeting to order at 5:00 p.m.; also present were Selectman Pike, Selectman Caldwell, Town Administrator K. Jeanne Beaudin, Administrative Assistant Cary Lagace, Water Department Manager David McLelland, David Morse, Police Chief Baiocchetti, Donna Cilley, Deputy Fire Chief McCarty, Daily Sun Reporter Kinney O'Rourke. Greta Olson Wilder joined the meeting at 6:00 p.m.

Those present stood for the Pledge of Allegiance.

Minutes

Selectman Caldwell moved to accept the minutes of the May 19, 2008 meeting as written. Chairman Pike seconded and the motion passed unanimously.

Pout Pond Discussion

Water Department Manager David McLelland was present to discuss with the board that he had been asked about holding a fishing derby type event June 7th at Pout Pond. Although he thinks it is a good idea he is concerned about advertising Pout Pond to the public where it is the Town's water supply. Selectman Pike asked if the pond is stocked with fish and David indicated that it is. David noted that the pond is currently fished with different levels of respect for the property being shown, some clean up after themselves and others don't. Chairman Cormier felt that it sounds like a Parks & Recreation type of event and should be coordinated through that department. The Board felt that for this year there wasn't enough time to move forward with this request as they feel that an alternative location should be sought. Town Administrator Beaudin indicated that the community forum that brought forward this suggestion will attend the Board's next meeting.

Public Hearing – NH Highway Safety Grant, Sobriety Checkpoints Patrol & Dispatch

Chairman Cormier opened the Public Hearing at 5:10 p.m. in accordance with RSA 31:95 (b) for consideration of acceptance of a NH Highway Safety Grant in the amount of

\$3,540 for Sobriety Checkpoints Patrol & Dispatch. Chief Baiocchetti explained that he had been approached by the State for participation in this program. It is a combined effort of Tilton, Sanbornton, Northfield and Belmont and covers 1 dispatcher and two officers for the detail. This program is in addition to the grant he has already received. With no public input Chairman Cormier closed the public hearing at 5:12 p.m.

Selectman Caldwell moved to accept the \$3,540 grant from NH Highway Safety for Sobriety Checkpoints Patrol & Dispatch. Selectman Pike seconded and the motion passed unanimously.

Public Hearing – NH Highway Safety Grant, Belmont Statewide DWI Hunter Patrols

Chairman Cormier opened the Public Hearing at 5:13 p.m. in accordance with RSA 31:95 (b) for consideration of acceptance of a NH Highway Safety Grant in the amount of \$2,124 for Belmont Statewide DWI Hunter Patrols. Chief Baiocchetti explained that he had been approached by the State for participation in this program as well. It is a saturation patrol that runs periodically between May and September. With no public input Chairman Cormier closed the public hearing at 5:15 p.m.

Selectman Caldwell moved to accept the \$2,124 grant from NH Highway Safety for Belmont Statewide DWI Hunter Patrols. Chairman Cormier seconded and the motion passed unanimously.

Route 3 Waterline Agreement Draft Language

Town Administrator Beaudin provided the Board with the draft Route 3 waterline agreement with the City of Laconia. The document has been reviewed by Town Administrator Beaudin, Water Department Manager David McLelland and Town counsel. The draft documents includes a maximum gallons that would trigger a cancellation as well as a proposal for Laconia to receive a percentage of the fee Belmont collects on new hook ups. David McLelland explained that there is a master meter that monitors the amount of water flowing into the Belmont waterlines and Belmont is averaging 7 million gallons annually. David added that he feels that the agreement is mutually satisfying and hopes Laconia agrees. The Board asked if David felt the agreement allowed for enough volume for the future and David indicated that he did. Town Administrator Beaudin noted that prior to the construction of Route 3 and the replacement of the water lines there the quality of the pipe was a concern that has been addressed through the construction.

David Morse asked why the Town was renegotiating this contract at this time. Town Administrator Beaudin responded that Laconia had asked the Town to look at amending the original contract. Chairman Cormier added that it needed to be done. David Morse commented that he doesn't see the advantage to amending the current contract. David McLelland noted that as the draft is written there is no disadvantage. Chairman Cormier added that there are other agreements in other areas of Town that are being negotiated and reviewed and this agreement is part of those other considerations. He explained the Board was asked to review and consider changes to the Route 3 contract when dealing with an agreement consideration for the proposed sewer project on Route 106. David Morse asked if the agreements would be available for public review, Chairman Cormier noted that when they come to the Board to be voted on they would be available for review. Town Administrator Beaudin referenced an article that was recently in the newspaper that indicated that Laconia City Council would not consider the sewer extension in the Route 106 area unless the Route 3 water agreement was renegotiated. She noted that several years ago these contracts had been discussed, now that the

pavement has been laid on Route 3 it can not be disturbed for 7 years which would significantly reduce the likelihood of any expansion in the Route 3 area because the only way to run lines would be through boring which is very expensive. Board expressed that they felt it is a good agreement and asked Town Administrator Beaudin to forward the draft agreement to Laconia's City Manager.

Route 140 & Route 106 DOT Project Force Agreement

Town Administrator Beaudin informed that Board that the Town has received a force agreement from DOT regarding the construction project on Route 106 & 140 Intersection. Previously the State had indicated that it would be several years before this project would be underway yet they are putting the project out to bid at this time. Water Department Manager David McLelland explained that through engineering the way the water lines would be pieced together to go around the proposed drainage is not acceptable in his opinion. In addition this project has not been budgeted for and there are budgetary constraints. The Board supported not signing the force agreement for this project and directed Town Administrator Beaudin to forward a letter to the State DOT in this regard.

Single Stream Recycling – CRSW/RRC Update

Town Administrator Beaudin discussed with the Board the proposal from CRSW/RRC involving 27 towns for the construction of a recycling center. The program allows for recyclables to be placed in one bucket, single stream recycling. CRSW/RRC has gained support to continue with the possible purchase of land and a cost analysis of equipment, etc. Through this type of program the Town would reduce tonnage going to Wheelabrator. There has been a great amount of support for the consideration of this type of facility. Town Administrator Beaudin noted that making the program mandatory would yield the most tonnage to make the program cost effective.

Fire Inspector Status

Deputy McCarty advised the Board that upon further consideration Rick Siegel will not be able to accept the Fire Inspector position. He noted that he and the Chief will continue to research to find someone to take the position.

Commercial Tipping Fee

Town Administrator Beaudin discussed with the Board the possibility of increasing commercial tipping fees. When previously discussed the Board chose to table the discussion until after the Economic Development discussions took place. Town Administrator Beaudin explained that Belmont has the lowest admin fee in the area. Chairman Cormier expressed that he feels that it is linked to what the Economic Development Committee may be discussing and thinks decisions regarding an increase should wait until after the committee has a chance to meet. Town Administrator Beaudin pointed out that the fees are billed to the haulers and the Town doesn't know nor can they control what the commercial businesses are charged by the haulers. The Board asked Town Administrator Beaudin to provide a projection of the increase in revenue for further discussion at their next meeting.

Part Time Receptionist

Town Administrator Beaudin recommended Tracey Russo for the position of part time Receptionist starting June 3, 2008 at a grade 3 step 1 \$11.80 for hour working from 8:30 a.m. to

2:30 p.m.. Town Clerk Tax Collector Cynthia DeRoy has proposed adding a receptionist window to the front portion of the building within the Tax Collector's office. The logistics of it seem to work out with some equipment being moved around; it would require some construction to achieve the desired positioning of the receptionist. The Board asked Town Administrator Beaudin to get quotes for the work and include a clause for after hours work.

Selectman Caldwell moved to hire Tracey Russo effective June 3, 2008 at grade 3 step 1 \$11.80 per hour with 6 month probationary period. Selectman Pike seconded and the motion passed unanimously.

Signature Stamp

Town Administrator Beaudin advised the Board that they can in fact have signature stamps. The Board briefly discussed the process they will use for signing documents.

Selectman Caldwell moved to authorize Town Administrator Beaudin and Administrative Assistant Cary Lagace to use the stamps on the Boards behalf. Selectman Pike seconded and the motion passed unanimously.

Miscellaneous

The Board reviewed the revenue comparison sheet provided by Town Administrator Beaudin for the period January through May 2008 for each year 2005-2008.

Town Administrator Beaudin advised the Board that the audit has been completed with the exception of the Carol Lacasse coming back this week to tally out on her tenure.

Economic Development Committee

Chairman Cormier explained that during the May 19, 2008 discussion regarding the establishment of an Economic Development Committee the following individuals were interested in serving on such a committee; Brian Watterson, Kevin Sturgeon, Bob Lemay, Donna Cilley, Ron Cormier representing the Board of Selectmen, Chris Long with the Planning Board. Mark Woglom and Russ Thibeault agreed to attend when their schedules allowed. Chairman Cormier indicated that he would like to extend an invitation to the first meeting to Peter Harris chairman of the Planning Board and Ken Knowlton chairman of the Conservation Commission. He would also recommend that staff members Jeanne Beaudin and Candace Daigle participate with the committee as well. It was discussed that the committee should be set up to serve for 12 months with quarterly reports to the Board of Selectman. After 12 months it would be reviewed if the formed committee should continue or dissolve. Donna Cilley commented that she thought that it sounded like a good progression and said she thought the Board should be clear on what was to be accomplished and be observant to the progression of the committee. Chairman Cormier indicated that a charter would be given to the committee and amongst themselves they can assign tasks. Donna expressed that she is excited out the creation of this committee and looks forward to what they can accomplish.

Chairman Cormier moved to establish an Economic Development Committee with the following members; Brian Watterson, Kevin Sturgeon, Bob Lemay, Donna Cilley, Ron Cormier representing the Board of Selectmen, Chris Long with the Planning Board, staff members Jeanne Beaudin and Candace Daigle would be asked to participate as well. Selectman Pike seconded and the motion passed unanimously.

Construction Contracts

Selectman Caldwell moved to authorize Town Administrator Beaudin to sign the Notices to Proceed and the contracts for the two previously awarded Road Construction projects; Cotton Hill and Vineyard Way. Chairman Cormier seconded and the motion passed unanimously.

Custodial Services

Town Administrator Beaudin explained that the Building and Grounds position would assume weekly janitorial responsibility effective June 23, 2008. Through discussions with the Union the job description was amended and Building and Grounds will assume the janitorial services to the Town buildings with the exception of the Police Department.

Non-Public Session

Chairman Cormier opened the non-public session at 6:45 p.m. in accordance with RSA 91-A:3 II (c). Roll call was taken and those present and voting were Ron Cormier, Reggie Caldwell and Jon Pike. Also present was Town Administrator Jeanne Beaudin and Police Chief Baiocchetti.

Chairman Cormier closed the non-public session at 7:00 p.m.

Next Meeting

The next regular Board of Selectmen’s meeting will be Monday, June 16, 2008 at 5:00 p.m., at the Corner Meeting House.

Adjournment

The meeting adjourned at 7:02 p.m.

Ronald Cormier, Chairman

Reginald Caldwell

Jon Pike