

## Selectman's Meeting Minutes

Monday, July 3, 2006, 6:00 p.m.

Corner Meeting House

Chairman Brian Watterson called the meeting to order at 6:00 p.m.; also present were Selectman Ronald Cormier, Selectman Reginald Caldwell, Town Administrator K. Jeanne Beaudin, Chief Baiocchetti, Parks and Recreation Director Janet Breton, Elson Moody, Ray Carbone with the Daily Sun, and Melanie Nelson with the Citizen.

Those present stood for the Pledge of Allegiance.

### **Tennis Wall Mural**

Parks and Recreation Director Janet Breton presented the proposed drawings that will be painted on the wall of the tennis court by Jaylene Bangston and a group of children and parents from the Belmont Elementary, Middle and High Schools. Janet is hoping that by having the students included in the project, it will create a sense of ownership in the mural, and therefore deter any vandalism to the mural. The Selectman reviewed the pictures.

Chairman Watterson inquired how many students were signed up for the summer camp, which starts next Monday, July 10<sup>th</sup>. Janet stated that the weeks vary in numbers with the week of July 17<sup>th</sup> having the most participants at 16.

Selectman Caldwell asked Janet how she liked her job on a scale from 1-5. Janet answered a 4.5, stating that she wishes there was more participation from residents in some of the activities and events she has planned. She is starting to plan events at different times in hopes that that will increase the numbers.

### **No Parking Route 106**

Chief Baiocchetti spoke about the No Parking problem on Route 106 by Bryant Field. It was noted that the Chief had researched the issue with the State and it will

require additional follow-up. The area is posted as no parking at this time. This raises concerns with the amount of activities that take place at the field including baseball games and Old Home Day Fireworks. Chief Baiocchetti will begin the process of getting permits from the State to park on Route 106, and will speak with Mr. Cozort of the Shaker Regional School District as the parking does abut the schools property. Chief stated that this is not the jurisdiction of the Selectman and that it falls into an enforcement issue for the PD.

### **Minutes**

Selectman Caldwell moved to accept the minutes of the June 20, 2006 meeting as written. Selectman Cormier seconded and the motion passed unanimously.

### **Scope of Services for the Lake Winnisquam Scenic Trail**

Town Administrator Beaudin received the Scope of Services from The Louis Berger Group, which has been reviewed by Land Use Technician Rick Ball, Ronald Mitchell, and Attorney Laura Spector. The final fee, for engineering services and incidentals only, not for construction, is \$69,910.00. This includes labor, additional studies, and surveys of the trail. The breakdown can be found in the report. The BRATT Committee chose this group to do the work based on their experience with working on similar trails in the area.

Selectman Cormier moved to authorize the chair to sign the Agreement. Chairman Watterson seconded and the motion passed unanimously.

### **Winnisquam Fire Department Dissolution – Draft Deed**

Town Administrator Beaudin has received the deed for the land and building of the Winnisquam Fire Department. The Town's Attorney Tim Bates, Land Use Technician Rick Ball, and Town Administrator Beaudin have reviewed the deed, and no issues were found. The deed will not be signed until the dissolution is complete. Once it is complete, Winnisquam will sign, and insurances and titles will be transferred. The process will hopefully be completed by the end of July.

Chairman Watterson suggested that the town purchase title insurance for the Fire Department property. Town Administrator Beaudin explained title insurance to the board and all selectman agreed that it would be beneficial to purchase the insurance.

### **Waiver of Municipal Liability**

The Town received a Waiver of Municipal Liability from the Land Use Office for Marshall and Margaret Ford to build on a non-town maintained road. The form will be filed with the Belknap County Registry of Deeds after the board signs it. Selectman Caldwell moved to sign the Waiver of Municipal Liability for Marshall and Margaret Ford. Selectman Cormier seconded and the motion passed unanimously.

## **Town Administrators Report**

Town Administrator Beaudin received a letter from the Belknap County 4-H Fair Association requesting that the permit fees be waived and that traffic be made one-way on the day of the Fair which is to be held on August 12<sup>th</sup> and 13<sup>th</sup>. Selectman Caldwell moved to waive permit fees and make the road one-way on the day of the Fair. Selectman Cormier seconded and the motion passed unanimously.

Town Administrator Beaudin spoke with the Board regarding the drainage problem at Pleasant Valley. There was discussion regarding the cause of the problems. There may be grant funds available to fix a large part of the problem. If the area in need meets the income guidelines of the grant, the Town can apply for the funds. There is a program called the Rural Community Assistance Program, which will come in, and do a free income survey of the residents. It was suggested that there be a public meeting for the residents of Pleasant Valley to explain what the plan is and to make clear to them the need for their participation in the survey. Town Administrator Beaudin will schedule the public meeting ASAP.

Discussion followed regarding the Town's gravel pit. Access easement documents have been drafted and forwarded to Pike Industries and Bill Duggan. Town Administrator Beaudin will contact Pike to see if access for logging purposes can be utilized. It was noted that the Pearson's property has been or is in the process of being sold.

Town Administrator Beaudin received a letter from CDFA regarding the Belknap Mill Community Development Block Grant. The letter acknowledges that the Town must follow through with the agreement of the Mill through July 2019. A copy of this letter is attached.

The Town received a letter back from the State Department of Transportation regarding the surplus land. The letter indicated they would do preliminary research and have a department review. The process could take a while according to the wording of the letter.

The RFQ's for the Municipal Building will be given to the Selectman on July 17<sup>th</sup>.

Town Administrator Beaudin requested that the Selectman sign the MS1, which is an extension form for tax purpose; she noted that the Valuation Update is ongoing but completion will delay the MS1.

Town Administrator Beaudin received an email from Mr. Bennett today regarding an issue he has had in requesting information on sewer lines. Jeanne will follow-up with the Sewer Commission regarding the matter.

Water Delinquency notices went out last week to residents who were 60+ days past due. The Town has received numerous phone calls, payments, and payment arrangements already. The letters were sent by Certified Mail, which increased the cost to around \$285.00. This will come out of the Water Department's budget.

A memo from Water Department Director David McClelland was reviewed. It stated that the individual whom the Board had agreed to hire at its last meeting had declined the position. Another candidate, Thomas Miller, has been suggested. Selectman Caldwell moved to hire Thomas Miller as a temporary worker in the Water Department. Selectman Cormier seconded and the motion passed unanimously.

Town Administrator Beaudin informed the Board that she has a meeting scheduled with the Code Enforcement Officer for Friday. This meeting is to outline the process and changes that were spoken about at the last meeting.

The RFP for the Fire Department Study is half way done and should be completed by the next meeting. It was discussed that the Fire Chiefs involvement is necessary during this process.

### **Non-Public Session**

Chairman Watterson moved to enter non-public session in accordance with RSA 91-A:3II (C) at 6:57 p.m. Also present were Selectman Caldwell, Selectman Cormier and Town Administrator Beaudin. Role call was taken. Those present and voting were Brian Watterson, Reginald Caldwell, and Ronald Cormier.

Chairman Watterson closed the non-public session at 7:10 p.m. No decisions were made during non-public session.

### **Adjournment**

The meeting adjourned at 7:15 p.m.

---

Brian Watterson, Chairman

---

Ronald Cormier

---

Reginald Caldwell

June 21, 2006

Ms. K. Jeanne Beaudin Town  
Administrator Town of  
Belmont  
PO Box 310  
Belmont, NH 03220

**RE: Town Offices — Belmont Mill Community Center**

Dear Ms. Beaudin:

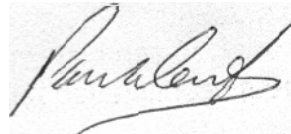
With respect to your letter dated May 25, 2006 about a change in use for the project funded by the Community Development Block Grant (CDBG) award made jointly to the Town of Belmont and Belknap County for the Belmont Mill Community Center please be advised that this grant has a twenty year compliance period to benefit low and moderate income persons. The compliance period is in effect until July 2019. Any change of use will need to be approved by both the Town and the County.

CDBG funds cannot be used in a project that benefits less than 51% low and moderate-income individuals or households. The use you are proposing would be ineligible since Town-wide, only 31% of Belmont residents are low and moderate-income.

Additionally CDBG funds cannot be used to fund general costs of operation for local governments, so neither use as a town hall nor as any other general town facility would be eligible.

If you have further questions please feel free to contact Gloria Paradise, Housing and Community Facilities Director.

Sincerely,



Paul S. Denton  
Executive Director

**Copy To Board of  
Selectmen Date**

*"Investing In A Better New Hampshire"*

14 Dixon Avenue, Suite 102 • Concord, New Hampshire 03301  
Tel: (603) 226-2170 • Fax: (603) 226-2816 • TDY/TDD Access Relay NH: (800) 735-2964 • [www.nhcdfa.org](http://www.nhcdfa.org)