

Selectmen's Meeting Minutes

July 6, 2009, 5:00 p.m.

Corner Meeting House

Chairman Ronald Cormier called the meeting to order at 5:00 p.m.; also present were Selectman Jon Pike, Selectman David Morse, Town Administrator K. Jeanne Beaudin, Administrative Assistant Cary Lagace, Public Works Director Jim Fortin, Building Inspector/Code Enforcement Officer Steve Dalton, Town Clerk/Tax Collector Cynthia DeRoy. Joining the meeting at 6:05 p.m. were Town Attorneys Laura Spector and Jeff Belanger.

Those present stood for the Pledge of Allegiance.

Minutes

Selectman Morse moved to accept the minutes of the June 15, 2009 meeting as written. Selectman Pike seconded and the motion passed unanimously.

Selectman Morse moved to accept the minutes of the June 24, 2009 meeting as written. Selectman Pike seconded and the motion passed unanimously.

Public Works New Hire

The Board reviewed a memo from Public Works Director Jim Fortin indicating that 29 individuals had applied for the position of Laborer/Truck Driver. After interviews were held it is the recommendation of the Public Works Director to hire Walter Joslyn who is a good fit with experience in many of the areas needed to perform this job and won't require a lot of training.

Selectman Pike moved to accept the recommendation of the Public Works Director to hire Walter Joslyn for the vacant Laborer/Truck Driver position at grade 9 step 3 \$13.69 per hour effective July 13, 2009. Selectman Morse seconded and the motion passed unanimously.

Tax Deeding Discussion with Tax Collector

Town Clerk/Tax Collector Cynthia DeRoy was present to discuss properties due for tax deeding. She has created two lists, one of properties not recommended for deeding due to property type, payment arrangements, etc. and two, a list recommended for deeding. There was discussion regarding methods such as small claims court for pursuing payment on these accounts. Cynthia indicated that she is checking several processes and will advise the Board when she has further information. Town Administrator Beaudin pointed out that the list is larger than in previous years. It was noted that there are a few mobile home parks that have agreed to work with the Town for the removal of trailers that are deeded. The Town becomes liable for park rent and other fees if they deed a trailer in a park the hasn't agreed to work with the Town on removal of problem trailers, which is why the Town commonly does not accept the deeds to mobile home units.

Cynthia also pointed out to the Board that the list of Water/Sewer liens is also getting larger and proposing that shut off notices be issued twice a year. She also suggested that the Town no longer accept payment arrangements and utility bills be required to be paid in full. The Board agreed that shut off notices be issued twice a year with no new payment arrangements, only existing arrangements will be allowed. From this point forward all future bills that are issued are due in full in order to avoid shut off. Selectman Morse suggested that wording regarding the process be listed on the bills. Town Administrator Beaudin noted that with the bills printing being outsourced it is more difficult but she will look into it.

Aflac Benefit Program

Town Administrator Beaudin advised the Board that she had recently met with a representative from Aflac, which is an optional benefits program for added insurance types. This program is run completely by Aflac and would be handled through payroll deduction. It provides benefits such as cancer insurance, disability, dental, vision and cash payments upon hospitalization. It requires that three employees participate, but the program is completely optional and does not interfere with the current Colonial policies offered to employees. Chairman Cormier asked if there was a cost to the Town, Town Administrator Beaudin indicated that there is no cost to the Town. Selectman Morse asked if there was a time commitment to the program, Town Administrator Beaudin expressed that there is no time commitment and Aflac will deal directly with the employee after the initial setup.

The Board indicated that they had no problem with this program being offered to employees.

Junkyard Licenses

Building Inspector/Code Enforcement Officer Steve Dalton was present to discuss junkyard license renewals. He provided renewals with conditions listed on two of them. The Board signed the permits per Steve's recommendations. Chairman Cormier asked what the status of the Harris property is. Steve explained that the Board had requested that he file a permit but one has not been received yet. The Board asked Steve to draft a follow up letter to Mr. Harris regarding the junkyard license.

Steve noted that this year he was looking at the "green" side of junkyard regulations and two of the facilities are "green" certified. He indicated that the rest of the facilities are in pretty good shape. He also noted that the rewrite of the policies will focus more on written documented information versus prior policy which allowed for verbal information.

Chairman Cormier moved to accept the junkyard license renewals for Albert Gilbert, Donald Rogers, Gordon Walker, Blaney Crushing, and HOPI Corporation with the listed conditions. Selectman Pike seconded and the motion passed unanimously.

Happy Tail's Meeting Request

Town Administrator Beaudin explained to the Board that she has received a request from the Lisa Clutters of the Happy Tails Dog Park requesting a meeting specifically with all three members of the board on August 17th. Chairman Cormier indicated that should be fine but would like clarification on the purpose of the meeting.

Village Revitalization Committee Members

Town Administrator Beaudin listed the following as individuals interested in serving on the Village Revitalization Committee; Linda Frawley, Shane Duggan, Ken Knowlton, Chris Long, Mark Lewandoski, David Morse, Sue Roberts, Magnus McLetchie, Jim Fortin, Ed Hawkins, Brian Loanes, Judy Pilliod, and Woody Fogg. Chairman Cormier was pleased to see so much interest in the committee and the Board agreed that they should all have the opportunity to serve on the committee.

Selectman Pike moved to appoint all thirteen individuals listed above to the Village Revitalization Committee. Selectman Morse seconded and the motion passed unanimously.

Chairman Cormier indicated that he will attend the initial meeting but then leave Selectman Morse as the Selectman's Representative. Town Administrator Beaudin stated that she would choose a date and time and then notify the individuals.

Lakes Region Mobile Home Park Co-Op Request

Town Administrator Beaudin reviewed with the Board a request from the Lakes Region Mobile Home Park Co-Op to abate taxes on 16 Deer Lane for an eviction that is to take place on August 3, 2009. The abatement of taxes allows the park to move the trailer out and in the future replace it with a new unit and owner to the benefit of all. It was noted that the Co-op has been very good to work with in these situations. Town Administrator Beaudin estimated \$7,500 in taxes owed, however noted the back park rent and other expenses are probably greater than that.

Chairman Cormier moved to abate the taxes on 16 Deer Lane as requested by LRMHPC. Selectman Pike seconded and the motion passed unanimously.

NHRS Changes

Town Administrator Beaudin advised the Board she has received notice that the State's rate of contribution to the retirement system will change from 35% to 30% effective July 1, 2009 and the municipality will have to bill the contractors for this added cost on special duty. This will create some additional work for the Police Department Administrative Assistant and the Town Accountant's office. It is suggested to increase the current admin fee for special duty. Selectman Morse suggested increasing it from \$10 to \$15.

Selectman Morse moved to increase the administrative fee for special duty to \$15 effective September 1, 2009. Selectman Pike seconded and the motion passed unanimously.

Miscellaneous

Town Administrator Beaudin noted that revenue received to date is approximately \$5.9 million which is about 80% collection rate.

The Old Home Day committee inquired if the Board of Selectmen would have a car available for the parade, Chairman Cormier confirmed that his car would be available.

Steve Dalton advised the Board that the final draft of the Residential Health & Safety Inspection Ordinance will be available later this week. He indicated that the committee members were good to work with. Selectman Morse pointed out that the new version will have an alternating renewal which seems to be acceptable by all.

Selectman Pike asked Steve what the status is on the hardware store storage rack; Steve explained that they are waiting to go before the Planning Board.

Chairman Cormier asked if there was a start date for the Pleasant Valley project yet, Town Administrator Beaudin indicated that the pre-construction meeting would take place on Wednesday at 4:00 p.m., with a residents meeting to follow at 6:00 p.m. at which time the start date will be announced.

Non-Public Session

Chairman Cormier called the non-public session to order with Town Counsel at 6:10 p.m. Those present and voting were Ronald Cormier, Jon Pike and David Morse. Also present were Code Enforcement Officer Steve Dalton, Town Attorneys Laura Spector and Jeff Belanger, Town Administrator Jeanne Beaudin and Administrative Assistant Cary Lagace.

Discussion followed regarding consideration of legal action relative to an Enforcement Order pursuant to RSA 155-B:7. The Board authorized Town Counsel to proceed with the process.

The non-public session with counsel ended at 6:30 p.m.

Chairman Cormier called the non-public session to order in accordance with RSA 91-A:3 II (c) at 6:32 p.m. Those present and voting were Ronald Cormier, Jon Pike and David Morse. Also present was Town Administrator Beaudin.

Selectman Pike moved to authorize a step for employee Donald Hurd following completion of his probationary period on or about September 1, 2009; in addition, authorized an additional step upon obtaining his Water Distribution and Treatment License. Selectman Morse seconded the motion and it passed unanimously.

The Board reviewed another personnel matter; additional follow up and information is needed for review by the Board.

Discussion followed regarding upcoming Union Contract Negotiations; in accordance with the Board's discussion, Town Administrator Beaudin will prepare language for further consideration.

Next Meeting

The next regular Board of Selectmen's meeting will be Monday, July 20, 2009 at 5:00 p.m., at the Corner Meeting House.

Adjournment

The meeting adjourned at 6:55 p.m.

Ronald Cormier, Chairman

Jon Pike, Vice Chairman

David Morse