

Selectmen's Meeting Minutes

September 30, 2009, 5:00 p.m.

Corner Meeting House

Chairman Ronald Cormier called the meeting to order at 5:00 p.m.; also present were Selectman Jon Pike, Selectman David Morse, Town Administrator K. Jeanne Beaudin, Administrative Assistant Cary Lagace, Town Planner Candace Daigle, Parks & Recreation Director Janet Breton and General Assistance Director.

Budget Work Session **Land Use including Conservation Commission**

Town Planner Candace Daigle was present to review the Land Use office and Conservation Commission requests with the Board. She highlighted areas that have changed and advised that her office has continued to work with Sunlake Village, BBE and Amily to complete their projects and is working closely with 223 DW Highway and Metrocast on projects that they are working on.

Selectman Morse asked who is contract employees and why, Candace stated that the planning Board had set up her position and Elaine's position as contract and she believes because they were more comfortable with that arrangement. Rick Ball is not a contract employee. Selectman Pike questioned the clerk salary and Candace noted that the hours for the clerk are split between Land Use, Conservation Commission and the Building Office depending on the need in each department. She is currently working primarily on building office work. Selectman Pike suggested that the budget more accurately reflect that because the budget requests looks like her time is being spent working in Land Use. Candace noted that the hourly split for people that work for multiple departments isn't typically readjusted annually. The Board suggested that for all employees that have their hours split between departments, that the splits be updated more frequently to reflect where their hours are being worked.

Candace noted that aside from the wage increase for the clerk position the budget request for the Conservation Commission is unchanged.

Parks & Recreation

Parks & Recreation Director Janet Breton was present to discuss Parks & Recreation and Town Beach budget requests with the Board. She discussed that she has reduced the summer program amount because it will only be 6 weeks this year instead of 7 and she reduced the part timer salary line because she hasn't been able to utilize her as much as anticipated due to availability of space for programs. The Board expressed that they thought she would utilize the WFD building for programs, Janet stated that she is but the Fire Department is currently using it 2 nights a week which limits her usage to the other nights. Discussion followed regarding the use of the building and the parking concerns with Winnisquam Marine. Because the Board would like to see Parks & Recreation be able to utilize the WFD space more, Board requested that a meeting be set up with the Fire Chief to discuss these situations further.

Selectman Cormier asked if the WFD building were available if Janet could expand the summer program for more weeks, Janet stated that she would like to however it would be difficult at the WFD building because there are no playground/recreation facilities there.

Selectman Cormier asked if Janet had looked into new playground equipment for the park, Janet stated that she had and believes that an appropriate sized modular unit would cost approximately \$25,000. Discussion then followed regarding how to fund the equipment as the Board feels it is important to replace the older equipment at the park. With the reduction in the Parks & Recreation budget they agreed to possibly place the cost of the equipment in the Park & Recreation budget.

For the Beach budget Janet explained that with an influx in out of town people using the beach she is proposing a part time gatekeeper for the weekends and using the beach stickers more consistently. Following a brief discussion the Board agreed to utilize stickers but to have forego the gatekeeper and have the parking lot patrolled by the police department.

Janet discussed telephone or radio options with the Board and it was ultimately decide that she should look into getting a payphone installed at the beach and remove the radio and trac phone items from the budget.

General Assistance

General Assistance Director Donna Cilley was present to discuss her budget requests with the Board. Donna advised the Board that through the ability to tap into a lot of other resources she has been able to somewhat control her budget to the point in the year; however with the winter coming she'll have to keep an eye on it. She noted that due to the current economic situation she is seeing a lot of different scenarios that she hasn't had to deal with before. She stated that over the next 6-8 weeks she will get a better feel for how the winter will play out and if she will need to make adjustments to the current requests for next year.

Donna advised the Board that the BMSI software module was not working out however, the Welfare Directors group is having the MAPS software revamped to fit the needs of Welfare offices and they hope to have it available by the first of the year.

Next Meeting

The next regular Board of Selectmen's meeting will be Monday, October 5, 2009 at 5:00 p.m., at the Corner Meeting House.

Adjournment

The meeting adjourned at 6:30 p.m.

Ronald Cormier, Chairman

Jon Pike, Vice Chairman

David Morse