

Selectmen's Meeting Minutes

December 18, 2006, 6:00 p.m.

Corner Meeting House

Chairman Watterson called the meeting to order at 6:00 p.m., also present were, Selectman Reginald Caldwell, Selectman Ronald Cormier, Town Administrator Jeanne Beaudin, Administrative Assistant Cary Lagace, David Morse, Land Use Technician Rick Ball and Amy Jardin with the Citizen.

Those present stood for the Pledge of Allegiance.

Minutes

Selectman Caldwell moved to accept the minutes of the December 4, 2006 meeting as written. Selectman Cormier seconded and the motion passed unanimously.

Aerial Mapping Proposal Acceptance

Town Administrator Beaudin reviewed a memo from Land Use Technician Rick Ball regarding the recent Request for Proposal for Aerial Mapping for the inventory of roads project. Rick Ball was present and advised that Infotech Enterprises America Inc. out of Sterling, Virginia had the low bid at \$36,410, which was significantly lower than the other bids. Upon checking their references, the two NH communities that had used their services, Londonderry & Merrimack, had very positive things to say and were satisfied with their work.

Selectman Cormier moved to accept the bid of \$36,410 and hire Infotech Enterprises America Inc. to do the Aerial Mapping per the Request for Proposal. Selectman Caldwell seconded and the motion passed unanimously.

Hazard Mitigation Plan Adoption

Town Administrator Beaudin explained that she had received a letter from FEMA stating the Hazard Mitigation Plan for Belmont had received conditional approval and was awaiting adoption by the Board of Selectmen. She noted that Lakes Region Planning Commission had helped work through the preparation of the document and Dave Jeffers had made some minor changes and it is now ready for adoption.

Selectman Cormier moved to officially adopt the Belmont Hazard Mitigation plan on December 18, 2006 as a statement of policy. Selectman Caldwell seconded and the motion passed unanimously.

2007 Budget

Town Administrator Beaudin noted that additional review of the proposed budget versus actual expenditures for 2006 triggered the following proposed changes.

Reduce the telephone request in the Executive budget from \$4,500 to \$4,000. Selectman Caldwell moved to amend line item 4130-210 to \$4,000 as proposed. Selectman Cormier seconded and the motion passed unanimously.

It was noted that the Budget Committee had voted to reduce the Selectman Wage line item from \$15,000 to \$13,500. There was discussion regarding amending the Board of Selectmen wages to what have been approved by the Budget Committee, Selectman Cormier felt strongly that the Board had presented what they felt was appropriate and should not change anything regarding Selectman Wages. The Board agreed to leave the request as initially presented.

Town Administrator Beaudin recommended adding a line in General Government Buildings for propane for the new generator at Public Works. Selectman Caldwell moved to add line item 4194-711 at \$3,500 as proposed. Selectman Cormier seconded and the motion passed unanimously.

Town Administrator Beaudin recommended an increase to electricity at the Mill from \$18,000 to \$19,000. Selectman Caldwell moved to amend line item 4194-920 to \$19,000 as proposed. Selectman Cormier seconded and the motion passed unanimously.

Town Administrator Beaudin explained that she had received an estimate from Rod Pearl to fix the Dormers at the Mill that are beginning to rot and need to be fixed before they became a major problem. His estimate is \$10,000 and the work would go out to bid.

Selectman Caldwell moved to create a Capital Improvements line item for the amount of \$10,000 for Mill Dormer Repair. Selectman Cormier seconded and the motion passed unanimously.

There was a brief discussion regarding reviewing and determining the level of funding that will be requested of Sanbornton relative to the Fire Department calls out of the Winnisquam Station. The Board agreed to discuss the matter at their next meeting.

New Business

HNH Foundation Grant – Parks & Recreation

Parks and Recreation Director Janet Breton had applied for and received a grant from HNH Foundation for the purchase of equipment related to physical activity and healthy eating. Janet supplied a list of equipment that she will purchase with the funds.

Selectman Caldwell moved to accept the grant received from HNH Foundation in the amount of \$1,392.89. Selectman Cormier seconded and the motion passed unanimously.

Belknap County Economic Development Council Appointment

A letter was received from Belknap County Economic Development Council requesting that a representative be appointed or Chairman Watterson be reappointed to represent the Town of Belmont. After a brief discussion Selectman Cormier moved to have Chairman Watterson continue as the representative for the Town of Belmont. Selectman Caldwell seconded and the motion passed unanimously.

2006 Encumbrances

Selectman Caldwell moved to accept the list of encumbrances as presented and as follows:

Assessing-Appeals,-Legal/Appraisal-Spring Appraisal	4152-275 (05)	\$ 4,412.76	PO #5069
Assessing-Appeals,-Legal/Appraisal-M&B – Flatley	4152-275	\$ 8,620.41	
DPW-Winter Sand-George Merrill	4312-871 (05)	\$ 21,732.00	PO #5296
DPW-Salt-Morton Salt	4312-876	\$ 39,278.50	PO #5271
Selectmen-Town ADA Compliance	4903-602 (05)	\$ 16,590.47	
Selectmen-Island Concord St. & Rt. 106	4909-004 (04)	\$ 15,000.00	
Library-Library Architectural Plans	4909-025 (05)	\$ 30,000.00	
BRATT-Winni Scenic Trail PHS -1	4909-005 (05)	\$349,466.94	
Land Use-Legal-M&B-Ordinances	4191-275	\$ 2,000.00	
Land Use-Master Plan -AER Housing Study	4902-321(03)	\$ 6,487.00	PO #3694
Land Use-Master Plan-AER Housing Study	4902-321(04)	\$ 1,940.00	PO #3694
Land Use-Economic Devel. Init. AER	4909-301	\$ 20,000.00	
Recreation-Skateboard Park-Caruso Const.	4520-310	\$ 11,880.00	PO #5046
Selectmen-Impact Fee Studies-Bruce Mayberry	4909-402	\$ 13,000.00	
Selectmen-Municipal Facilities Design	4909-401	\$ 26,768.01	PO #5033*
Town Clerk-MAPPS-CCS	4902-061	\$ 2,300.00	
Water Dept.-New Well Development #3	4331-888	\$ 20,287.02	

Selectmen-Route 3 Water System-Underwood		\$ 6,669.00	PO #5018
Park & Ride-Park & Ride Bike Rack-Concrete	4909-002	\$ 200.00	
Cemetery-General Expense-Jamestown/Highland	4195-999	\$ 3,685.00	
Cemetery-General Expense	4195-999(05)	\$ 1,206.00	
Selectmen-Highway Block Grant	4319-001	\$154,210.53	
Selectmen-Professional Services-PSRG	4130-297	\$ 16,450.00	

*Vendor subject to change.

Selectman Cormier seconded and the motion passed unanimously.

Town Administrators Report

Items that were discussed briefly with no decisions made regarding them included a request for a joint meeting with the Board of Selectmen of Tilton, which will be scheduled after the holidays, a letter from Mr. Brouillard requesting Hueber Drive be changed to Sunlake Drive, and a request from the Technical College to hold themed dinner nights with a BYOB option. The Board discussed the liability issue briefly and Town Administrator Beaudin will check with Town Counsel and Local Government Center to determine if there is any liability problem for the Town with them doing this.

Chairman Watterson was in receipt of the Highway Block Grant letter from the State of NH stating the Belmont Highway Block Grant portion to be \$156,175.00 which is down slightly from last year. Selectman Caldwell moved to include the \$156,175.00 amount in the proposed budget. Selectman Cormier seconded and the motion passed unanimously.

Other New Business

David Morse asked the Board to explain what the Special Town Meeting has been posted for, Selectman Cormier explained that a Special Town Meeting will be held January 11, 2007 at the Belmont Middle School Cafeteria at 7:00 p.m. because the Town has received an offer of a gift of land from All Metals, Inc. and the meeting is needed if the Town is to accept that offer. David asked why it isn't being done at regular Town Meeting. It was explained that the Board would like it to go before the voters with no other articles to hinder the vote and the owner would like the process finalized as well. The Board of Selectmen feel it will be difficult to prepare costs for March Town Meeting if part of the equation is the land which may or may not be voted in during Town Meeting. David inquired if there were any conditions of receiving the land, Town Administrator Beaudin explained that it is intended to be used for a new Police Department, however, if the Police Department isn't voted in at Town meeting it can't be used for anything other than municipal purposes, it cannot be resold. David noted that this would remove the expense associated with purchasing land from the New Police Department construction cost, the Board confirmed. David expressed that he felt the meeting should be posted beyond Town Hall, Town Administrator Beaudin indicated that the warrant was just signed and posted within the last two days and will be advertised in the newspaper, be posted at the Belmont Post Office, the Lochmere Post Office, as well as on the website

Next Meeting

The next regular Board of Selectmen meeting will be Monday, January 8, 2007 at 6:00 p.m. at the Corner Meeting House.

Adjournment

The meeting adjourned at 7:05 p.m.

Brian Watterson, Chairman

Ronald Cormier

Reginald Caldwell