

Selectmen's Meeting Minutes

April 17, 2006, 5:00 p.m.

Corner Meeting House

Chairman Brian Watterson called the meeting to order at 5:03 p.m., also present were Selectman Reginald Caldwell, Selectman Ronald Cormier, Town Administrator K. Jeanne Beaudin, Administrative Assistant Cary Lagace, Ray Carbone with the Daily Sun, Stephanie with the Winnisquam Echo and Melanie Nelson with the Citizen.

Those present stood for the Pledge of Allegiance.

Minutes

Selectman Caldwell moved to accept the minutes of the meeting held on March 20, 2006 as written. Selectman Cormier seconded, the motion passed unanimously.

Selectman Caldwell moved to accept the minutes of the meeting held on April 3, 2006 as written. Selectman Cormier seconded, the motion passed unanimously.

Tax Collector's Deed List 2006 Acceptance of Deed

Town Administrator Beaudin advised the Board of the status of the 4 properties that had taxes due beyond the deeding tax year that she had sent letters to. She noted that 2 of the 4 had responded to the letters sent by bringing in payments to avoid the deeding process, and the other 2 have not been heard from at all, they have not picked up the certified letters and have not responded to the multiple notifications. The Board will need to decide if they want to accept the deeds to those two properties and move forward with the process for notification and eviction. The Board agreed that with the lack of communication on the part of those two owners that they should move ahead with the deeding process.

Selectman Caldwell moved to begin the acceptance process on the Russell property located at 137 Jefferson Road, Selectman Cormier seconded and the motion passed unanimously.

Selectman Caldwell moved to begin the acceptance process on the Joubert property located at 38 Sunset Drive, Selectman Cormier seconded and the motion passed unanimously.

The Tax Collector has prepared the deeds for all of the land only properties for the Board to accept. Selectman Cormier moved to accept the deeds to all of the land only properties, Selectman Caldwell seconded and the motion passed unanimously.

Town Administrator Beaudin noted that at the previous meeting the Water Department guidelines for shut off were inquired about and upon reviewing the water system regulations the shut off process can begin with outstanding bills after 30 days and the service may be discontinued, by RSA tenants of commercial properties would need to be noticed. She noted that Mr. Broulliard has contacted her and indicated that he will pay off a significant portion of his outstanding water bill by May 1st and will be contacting the Sewer Department to make payment arrangements with them.

Route 3 & 106 Memo from Town Administrator

Town Administrator Beaudin reviewed a memo regarding the on going Route 3 water relocation issue. There was discussion of reallocating funds set aside for the Route 106 study to the Route 3 project. Selectman Cormier felt it was important for Underwood to provide a new proposal for the balance of the work that needs to be done, and that the study for Route 106 still needs to be done. Selectman Caldwell added that the Route 106 project can't be forgotten about. The study is important for the future development of that area.

Town Administrator advised that she will ask Keith of Underwood Engineering to provide a new scope of service to finish Route 3 project including application to Rural Development.

Correspondence Regarding Winnisquam Fire Department

Town Administrator Beaudin advised that Board that she had received notification from the Department of Revenue that Article 6 had been disallowed, that Town Counsel had changed the language to "to raise and appropriate", which the Department of Revenue didn't accept. Removal of that language in the article allows the Board to transfer funds received to the Ambulance Revenue Fund. She also noted that she had received a call from the Town of Sanbornton requesting to sit down with the Board and discuss the Winnisquam Fire Department and she made it clear that the Board of Selectmen believes that the issues are between Winnisquam, Tilton/Northfield and Sanbornton and don't involve Belmont at this time.

New Business

Town Administrator Report

Town Administrator Beaudin noted a joint meeting with the Planning Board has been requested for May 8, 2006 at 7:00 p.m.; Russ Thibeault may be present to discuss the economic impact study for the Realty Resource project on Route 107.

The bid requests for the excavator rental and purchase have been requested and received with CAT providing the winning bid with figures that are lower than previously quoted. The rental will be \$5,000 per month and the purchase price with the thumb will be \$159,500 with all rental fees paid going toward the purchase price if the Town decides to purchase the unit.

The new Building & Grounds Maintenance employee has started work and everything is going very well.

The Parks & Recreation Director has scheduled the Sargent Park clean up for Saturday; a group of employees from the Shaw's store at the Belknap Mall in observance of Earth Day have volunteered to clean up the Town Beach.

The interviews for the Town Hall Receptionist and Public Works Clerk Typist positions have begun, there were 46 interested applicants which had to be narrowed down to approximately 17 interviewees.

The new dog litter signs have been hung at the Park and Gazebo. The Eagle Scout has accepted the project to construct a shared bulletin board for the Library and Town Hall on the lawn of the Library.

Lochmere Roads

Selectman Cormier advised that he had recently had a conversation with the Tilton Select board Chairman regarding their process to have the roads in the area of Lochmere repaired. He noted that the State actually owns the roads and is involved in the repair process. The Tilton Board of Selectmen is looking for support from the other communities that are affected by those roads, such as Belmont whose residents utilize the roads to access Route 3. Town Administrator Beaudin noted that a call had been received from a representative from the Lochmere Neighborhood Association notifying of a meeting they are holding April 19th at the Lochmere Baptist Church, with State and local representatives to discuss the project and also a meeting of the Tilton Board of Selectmen on April 27th. The Board felt that a letter of support to the Tilton Board of Selectman would be appropriate.

Hurricane Road Survey Proposal

Town Administrator Beaudin noted that proposals for survey work that needs to be done on the Hurricane Road Gravel Pit had been sent out with only one proposal having been received. Prior to work beginning on that site it is very important to make sure the boundaries are clearly delineated. The proposal received is for \$6,500, which has been reviewed by Rick Ball and feels it is appropriate. With the Board's approval the project can move forward. Chairman Watterson asked why there was only one bid, Town Administrator Beaudin indicated that the proposal had been sent to several local surveyors and it appears that they are just very busy.

Selectman Caldwell moved to approve the contract for survey work to be performed at the Hurricane Road Gravel Pit in the amount of \$6,500, Selectman Cormier seconded and the motion passed unanimously.

Municipal Building Committee Appointment

Town Administrator Beaudin advised the Board that she has received a request from Pleasant Oberhausen to serve on the Municipal Building Committee. The Board would like to discuss the appointment with Mr. Oberhausen and has requested that he attend their next meeting on May 1, 2006.

Selectman Cormier noted that Mr. Oberhausen had attended their last meeting. He also noted that the group seems to agree that additional work on the current Town Hall isn't an option. The Committee toured the second floor and Selectman Cormier felt that the area was unsafe. He felt the meeting was positive and all members are ready to move forward. Town Administrator Beaudin added that Mr. Fournier, who was unable to attend the meeting, felt that gathering the information on other Police Departments from the area was a good idea. Selectman Cormier added that the review of previous information formulated when the project for Town Hall was previously considered are fairly accurate and only the Police Department spaces requirements will need additional investigation.

Next Meeting

The next meeting will be May 1, 2006 at 5:00 p.m. at the Corner Meeting House.

Non-Public Session

Selectman Caldwell moved to enter non-public at 6:10 p.m. in accordance with RSA 91-A:3 II(a), selectman Cormier seconded and the motion passed unanimously. Roll call was taken, those present and voting were Brian Watterson, Reginald Caldwell, and Ronald Cormier. Town Administrator Jeanne Beaudin was also present.

Chairman Watterson closed the non-public session at 6:30 .

No action was taken.

Adjournment

The meeting adjourned at 6:30 p.m.

Brian Watterson, Chairman

Ronald Cormier

Reginald Caldwell