

Selectmen's Meeting Minutes

May 15, 2006, 5:00 p.m.

Corner Meeting House

Chairman Brian Watterson called the meeting to order at 5:00 p.m., also present were Selectman Ronald Cormier, Selectman Reginald Caldwell, Town Administrator K. Jeanne Beaudin, Administrative Assistant Cary Lagace, Chief Vincent Baiocchetti, Lieutenant Lewandoski, Sargent Charles O'Conner, Town Planner Candace Daigle, Officer Raechel Moulton, Ken Tichacek of Bread Loaf, Ashar Nelson of Bread Loaf, Fred Bellucci, Dave Kirby of Bread Loaf, Pleasant Oberhausen, Ronald Mitchell, Rich Fournier, George Condodemetrak, Everett Bailey, Donna Cilley, Ray Carbone with the Daily Sun, Stephanie with the Winnisquam Echo and Melanie Nelson with the Citizen.

Those present stood for the Pledge of Allegiance.

Minutes

Selectman Caldwell moved to accept the minutes of the non-public session held on April 21, 2006 as written and to be sealed for twenty years. Selectman Cormier seconded, the motion passed unanimously.

Selectman Cormier moved to accept the minutes of the May 1, 2006 meeting as written. Chairman Watterson seconded and the motion passed unanimously, Selectman Caldwell abstained.

NE Grassroots Environmental Fund

Town Administrator Beaudin explained the Ginger Wells-Kaye had worked on behalf of the Conservation Commission and secured the grant from NE Grassroots Environmental in the amount of \$1,000. Chairman Watterson added that the Conservation Commission as a whole has been doing some really good things and expressed his satisfaction with Ms. Wells-Kaye's efforts. Selectman Caldwell moved to accept the grant for \$1,000, Selectman Cormier seconded and the motion passed unanimously.

38 Sunset Drive

Town Administrator Beaudin advised that she has received a letter from Mr. Joubert clarifying that he needs 30 days to get caught up with tax back beyond the deeding year and then 18 months to bring his account current.

Bread Loaf Presentation

Selectman Cormier thanked the representatives from BreadLoaf Corporation for coming to discuss their business and how it works. He explained that BreadLoaf had done a presentation in Vermont that Town Administrator Beaudin, Chief Baiocchetti and he had attended regarding the construction of the Police Station in Middlebury, Vermont. He felt it would be beneficial for the Municipal Building Committee to hear BreadLoaf Corporations presentation.

Ken Tichacek, Manager of Client Services for BreadLoaf started by explaining that his company specializes in municipal planning and design. They help to establish the background history for the situation and stress points and help develop ways to address them. He explained that the corporation is a group of 100 employees that are architects, engineers and construction personnel that are all working together in an effort to create the most efficient and cost effective solution for the municipality.

The BreadLoaf representatives went on to review their municipal experience and the process of Integrated Project Management. They discussed their project implementation process, delivery options and cost controlling programs. They discussed how the guaranteed maximum price is derived and implemented and if the guaranteed maximum price is exceeded that it falls back on BreadLoaf not the municipality.

There was discussion regarding the time frame for such a project, it was explained that the site selection process will usually take 6-8 weeks and once the site is selected and the actual projects gets under way it's approximately 2-3 months.

There was further discussion regarding the suggestion that the Town Hall and Police Department not be built together in one building with it being noted that it is because the Police Department functions are not always pleasant and don't co-mingle with Town Hall operations. Selectman Caldwell commented that he likes the concept that was presented by BreadLoaf.

Chairman Watterson indicated that it is the Municipal Building Committees project at this point and they will have to make some decisions as they move forward regarding who to work with. He thanked BreadLoaf and the Municipal Building committee for coming.

Chairman Watterson called for a recess from 6:05 to 6:10.

Municipal Building Committee

Selectman Cormier explained that the committee feels that it is important to have the Police Department evaluated to determine structural stability of the building and if it can structurally support having a second floor added. Committee member Rich Fournier added that having an engineer look at the building will quickly determine what level of use the building can be used for in the future. Committee member Ron Mitchell added that the Town Hall structure has already been determined to have structural flaws in the roof and the Town can't afford to just let it go and not look for other options.

Selectman Caldwell moved to authorize the Municipal Building Committee to get bids to have a structural engineer evaluate the Police Station, Selectman Cormier seconded and the

motion passed unanimously. It was stated that the Board of Selectmen will review the bids prior to approving who to hire. The Building Committee set their next meeting for Monday May 22, 2006 at 4:00 p.m.

Police Department – New Hire

Town Administrator Beaudin reviewed a memo from Chief Baiocchetti recommending the hiring of Michael Manfredi for the position of Patrol Officer. Mr. Manfredi had previously worked for the Orange County Sheriff's Department in Florida, has 4 years of law enforcement experience and has recently moved to the area.

Selectman Cormier moved to hire Michael Manfredi for the position of Patrol Officer at Grade 15 Step 3 \$37,243.56. With the successful completion of the Department Field Training Program, New Hampshire Police Standards Training and 6 months probation he will go to a grade 15 step 4, Selectman Caldwell seconded and the motion passed unanimously.

Draft – Vendors and Hawker/Peddler's Ordinance

Town Administrator Beaudin explained that the previous ordinance combined all aspects of vending, hawking and peddling and was handled through the Town Offices. The newly divided ordinance will address Hawker/Peddler's, authorizing Chief Baiocchetti to be the authorizing agent, and Vendors with the possibility of both applications being handled by the Police Department. The current ordinance isn't strict enough to thoroughly track the individuals selling from door to door and by implementing the new ordinance it will provide easier enforcement with more strict guidelines. The Board was provided with a draft copy of the Hawker/Peddler ordinance from Chief Baiocchetti, prior to their next meeting Town Administrator Beaudin will provide them with the draft Vendor ordinance. It was noted that a public Hearing will be needed for public input prior to accepting the new ordinances.

Fireworks - Old Home Day

Town Administrator Beaudin advised the Board that there have been several parties interested in providing Fireworks services for Old Home Day. After reviewing the cost and itemized lists of fireworks to be provided it was determined that Atlas Fireworks would provide the most for the money as they have for many years. Selectman Caldwell moved to accept the proposal from Atlas Pyrotechnics to provide the Fireworks display for Old Home Day. Selectman Cormier seconded and the motion passed unanimously.

Glenridge Road

A request for Children at Play signs was received from Mr. Spinelli of Glenridge road who has a concern for the children of the neighborhood due to one resident of the street that continually drives fast on the street even after Officer Sullivan, who is also a resident of the street, has spoken to him. Selectman Caldwell moved to have two Children at Play signs installed on Glenridge Road. Selectman Cormier seconded and the motion passed unanimously.

Veteran's Memorial – Rededication

Town Administrator Beaudin advised the Board that Linc Noel's daughter Gloria had been in to see her regarding the rededication of the Veteran's memorial. She had explained to Glory that if they planned to do it on Memorial Day that it would not be possible for some of

the Board members to attend and they are usually more available around Veteran's Day and would be more likely to be able to attend the ceremony. The Board agreed that they would be more likely to be available for Veteran's Day. Town Administrator Beaudin indicated that she would send a letter that Veteran's Day would be better for the Board.

Town Administrators Report

Due to time constraints Town Administrator Beaudin provided the Board with a printed version of her report for their review. She did point out of significant importance in the report is the response from Town Counsel regarding the Public Works Mutual Aid agreement. Laura Spector had the following concerns regarding the agreement: 1) the Board of Directors can change the agreement even if the participating Towns don't agree with the change, 2) there is a 60 day lag time if the Town decides to opt out of the program, 3) any costs incurred by a participating provider of aid are borne by the Town receiving aid. Town Administrator Beaudin pointed out the FEMA does reimburse in catastrophic instances. The Board agreed that they would like more time to review the agreement.

Conservation Commission Alternate Appointment Request

The Board agreed that they would like to give the Conservation Commission an opportunity to review this request prior to them making an appointment; they will readdress the request at a future meeting.

Next Meeting

The next meeting will be June 5, 2006 at 5:00 p.m. at the Corner Meeting House.

Adjournment

The meeting adjourned at 6:45 p.m.

Brian Watterson, Chairman

Ronald Cormier

Reginald Caldwell