

Selectmen's Meeting Minutes

August 7, 2006, 6:00 p.m.

Corner Meeting House

Chairman Brian Watterson called the meeting to order at 6:05 p.m., also present were Selectman Ronald Cormier, Selectman Reginald Caldwell, Town Administrator K. Jeanne Beaudin, Administrative Assistant Cary Lagace, Land Use Technician Rick Ball, Public Works Director Bob Bennett, Bob Morency with Rural Assistance Program, Police Chief Vinnie Baiocchetti, Elson Moody, Pleasant Valley Residents Ralph & Gail Spencer, Ray Simoneau, Linda & Bill Bouchard, Jeff & Sonia Huckins, Myrna & Allan Vaughan, Edward Berthauime, Frank Martines, Ginger Fitts, Mary Durocher, William Turner, Eric Anderson, Kenneth Townsend, Richard Rollins, John Cassidy, Lynn Carey, Victor Walker, Jr., Paul Robie, Jr., Lisa Cribley, Stephanie with the Winnisquam Echo and Ray Carbone with the Daily Sun.

Those present stood for the Pledge of Allegiance.

Minutes

Selectman Caldwell moved to accept the minutes of the July 3, 2006 meeting as written. Selectman Cormier seconded and the motion passed unanimously.

Selectman Caldwell moved to accept the minutes of the July 17, 2006 meeting as written. Selectman Cormier seconded and the motion passed unanimously.

Pleasant Valley Informational Meeting

Chairman Watterson began by thanking the residents of Pleasant Valley for coming and showing their interest. He noted the letter distributed explained the situation and that Town Administrator Beaudin had done a lot of work and research regarding the Water and drainage systems in Pleasant Valley and will explain the process. Town Administrator Beaudin thanked, Public Works Director Bob Bennett, Land Use Technician Rick Ball and Bob Morency who will conduct the income survey on behalf of the Town, for their assistance with her research. She began by explaining that her office has received many phone calls and visitors

regarding the drainage at Pleasant Valley and that even though everyone has a proposed solution for the problems, there is no easy fix for the problems. Pleasant Valley residents as a whole may qualify for CDGB grant funds and the first step in determining that is to get as many residents of Pleasant Valley as possible to complete the income survey. She stressed that information collected on the income survey forms will be kept confidential and will only be used for the application process for the CDBG grant.

Bob Morency explained that he works for the Rural Assistance program and he will be helping with the income survey. He noted that the grants are given to the State by the Federal Government and through the grant application process the State will determine who receives funding for their proposed projects. Part of the criteria required to determine eligibility is the income survey, which the majority of those in attendance did not have a problem filling out.

Eric Anderson asked who was responsible for paying the grant back, Mr. Morency explained that the grant is not repaid but would have certain requirements such as hiring someone to oversee the grant and administer the funds and any expenses above the grant amount would have to be repaid. Town Administrator Beaudin pointed out that this undertaking is in the very early stages and a lot of different options will need to be researched further to find the best option, but the first step is to determine if the group of residents at Pleasant Valley qualify for any grant funds.

A time frame of the application being submitted for January 2007 and the State making a decision by April/May 2007 the project may be underway by the fall of 2007. It was noted that this time frame would have to have everything go very well to happen in this manner. The discussion then turned to other options that could be done to help with the drainage problems as another winter and spring will pass before construction could even begin. Public Works Director Bob Bennett explained that the drainage system was built with 4 inch lines which is not adequate and is far from today's standard which is 12 inches. He noted that he has done some work to try helping the situation but feels that the options are limited. He added that a lot of the drainage lines run across the lots which are private property, the lines are blocked with roots and in previous years when work was done in that area some lines were broken off and never repaired. Mr. Townsend felt that if the lines were Rotorooted that it would help. Bob Bennett felt it may help in some areas but not all lines could be treated the same way.

Selectman Cormier suggested that a short term fix be looked into and the follow through for the long term solution also be pursued. The residents appeared to agree with the suggestion.

Ginger Fitts wanted to thank Bob and the Town for the efforts they have made thus far and she appreciates what they are doing.

Chairman Watterson indicated that Bob would begin to work on some short term solutions and the grant process will move forward. Town Administrator Beaudin thanked everyone again for coming and asked that if there is anyone interested in volunteering to help distribute the income surveys in the neighborhood which will make the process easier and provide a better response, that they should contact her office. The Board of Selectmen also thanked Bob Morency for coming.

Chairman Watterson recessed the meeting for 5 minutes.

Route 106/Bryant Field Parking Update

Chief Baiocchetti was present to update the Board of Selectmen on the parking problem at Bryant Field which they had previously asked him to fix. Town Administrator Beaudin indicated that Chief Baiocchetti had met with Mark Morrell of the Department of Transportation at Bryant Field to discuss the situation. It was discovered that there was a driveway permit on file for that location which showed there was supposed to be a 4 foot berm along the area except for the actual driveway area. Land Use Technician Rick Ball explained that it appeared there were plans A, B, C and D that were supposed to be done and plan D that would have finished it off was never done. He suggested that in place of the berm that guardrail be used. Selectman Cormier expressed that this is State and School property and didn't know why the Town was in the middle of it, Chief Baiocchetti added that in order to enforce the parking in that area it becomes the Town's problem. He stated that there is no parking on Route 106 and now that the Town is aware of the status they must enforce it.

The discussion then turned to Old Home Day and the parking for evening fireworks, which has always been along Route 106. It was noted that it will be enforced for Old Home Day and that the areas will be taped off and enforced with the assistance of the Explorers. There will be handicap parking at the upper lot at Bryant Field but all others will be required to park at the Middle School or in the downtown area. There will be a shuttle available during the fireworks to transport people to Bryant Field.

Concord Regional Solid Waste/Resource Recovery Coop Press Release

The Concord Regional Solid Waste Cooperative has put the plans for a landfill on hold until further research can be done on the entry to the property where there appears to be an erosion problem. Town Administrator Beaudin indicated that after the article in the newspaper she had a conversation with Mr. Preshler confirming that they need time to research and address the situation.

Code Enforcement Process Update

The Board of Selectmen reviewed a memo from Town Administrator Beaudin regarding Code Enforcement, provided with the memo was a draft copy of a job description for a part-time person to handle Code Enforcement and a proposal for funding the position out of the Property Taxation line item for the remainder of this year with a budget line item created for the position in the next budget. There was discussion regarding the fines to be associated with the new enforcement guidelines and the Board agreed that daily fine would be more effective in getting violators to respond. Town Administrator Beaudin indicated that she would have Town Counsel rewrite the fine section to incorporate a daily fine. Selectman Caldwell moved to accept the proposed position and guidelines with the one change to the fine section. Selectman Cormier seconded and the motion passed unanimously.

Old Home Day

The Board of Selectmen have received a letter from the Old Home Day Committee requesting that the Board waive fees associated with the day, that Mill Street be closed for the day and parking on Main Street be limited for the parade. Selectman Caldwell moved to approve the requests of the Old Home Day Committee. Selectman Cormier seconded and the motion passed unanimously. Town Administrator Beaudin noted that she would advise Sue

Roberts of the parking changes and other arrangements will be made to accommodate Fireworks parking.

Town Administrator's Report

Town Administrator Beaudin reviewed a memo from Water Department Manager David McLelland which after requesting and reviewed Request for Proposal's has recommended awarding the project to Hydrosource Associates Inc. with a proposal of \$23,500 – \$31,800 depending on the level of participation of the Town. The Request for Proposal was for the permitting and development of Well #3. Selectman Chairman Watterson inquired how much funding for the project the Town has; Town Administrator Beaudin explained that \$25,000 had been budgeted. Caldwell moved to approve the proposal from Hydrosource Associates Inc. for \$23,500 - \$31,800. Selectman Cormier seconded and the motion passed unanimously.

Public Works Director Bob Bennett had presented a quote for \$11,400 for the cost associated with the repaving of Memorial Drive. The road which runs in front of the Middle School parking lot is in really bad shape and he feels a skim coat would be a waste of money and would not last more than a year. He noted that the school will be paving their parking lot next year but couldn't find the funds to do it this year and coordinate with the Town's project. The Board authorized Town Administrator Beaudin to sign the Purchase Order to do the paving on Memorial Drive.

Town Administrator Beaudin reviewed the memo received from the Sewer Commission regarding the processing of their payments, she responded to them explaining the process and that if a resident asks for their payment to be applied to certain charges they are. Town Clerk/Tax Collector Carol Lacasse had also provided a disbursement of funds schedule that her office follows, which was included with the response to the Sewer Commission. In the memo the commission also requested the Board of Selectmen begin deeding properties that owed over \$200 in sewer charges. Town Administrator Beaudin explained that the current process of leining the properties guaranties that when the property is sold the sewer charges are brought current. Chairman Watterson expressed that if the process is being done as explained he didn't think deeding the properties was necessary, the other Board members agreed. The issue however was deferred until a later discussion.

Town Administrator Beaudin advised the Board that the Boy Scouts had requested to use the Town Beach, after it closes, for their Eagle Court of Honor again this year and she will be coordinating with Janet Breton.

Next Meeting

The next meeting will be August 21, 2006 at 6:00 p.m. at the Corner Meeting House.

Non-Public Session

Selectman Caldwell moved to enter non-public at 8:11 p.m. in accordance with RSA 91-A:3 II(c), selectman Cormier seconded and the motion passed unanimously. Roll call was taken, those present and voting were Brian Watterson, Reginald Caldwell, and Ronald Cormier. Town Administrator Jeanne Beaudin and Administrative Assistant Cary Lagace were also present.

Chairman Watterson closed the non-public session at 8:35.

Adjournment

The meeting adjourned at 8:35 p.m.

Brian Watterson, Chairman

Ronald Cormier

Reginald Caldwell