

Selectmen's Meeting Minutes

September 5, 2006, 6:00 p.m.

Corner Meeting House

Chairman Brian Watterson called the meeting to order at 6:00 p.m., also present were Selectman Ronald Cormier (6:20), Selectman Reginald Caldwell, Town Administrator K. Jeanne Beaudin, Administrative Assistant Cary Lagace, Fire Chief Rick Siegel, Stephen Reid of Public Safety Research Group, Susan Laverack of Lakes Region Partnership for Public Health, Ray Carbone with the Daily Sun and Elson Mooney.

Those present stood for the Pledge of Allegiance.

Minutes

Selectman Caldwell moved to accept the minutes of the August 21, 2006 meeting as written. Selectman Watterson seconded and the motion passed unanimously.

The minutes of August 24, 2006 were deferred until the Board's next meeting.

Pandemic Planning Update

Susan Laverack of Lakes Region Partnership for Public Health was present and advised the Board of the status of the Regions on going coordination effort for pandemic and all hazards preparedness. She explained that she has been working on this effort since April and is currently working on a 6-month plan with funds she has received through the grant process. She noted that 9 communities are in the Lakes Region group and all communities have signed the participation agreement. There are approximately 50 people in the group that represent all areas of the municipality. The group has separated into sub committees such as transportation and medical and will soon hold a table top exercise to better determine areas of need.

This effort is not scare people but to determine the areas of need in order to be prepared if there were an outbreak. They are early in their assessments but have determined thus far that there is a need for volunteers; manpower. There will be two secured pods that will act as points of dispensing for inoculations. Overall volunteers are needed for everything from inoculations

to trash removal. Ms. Laverack will keep the Board informed of the group's activities and progress.

Sewer Commission Request

Town Administrator Beaudin reviewed the memo from the Sewer Commission that had requested that the Board of Selectmen deed properties that had past due sewer fees of more than \$200.00. Chairman Watterson inquired how many of these properties exist, Town Administrator Beaudin advised that there are approximately 5 properties that owe more than \$200 in past due sewer charges. She also noted that the lien notices and lien process is happening on these properties in accordance with the law. Chairman Watterson expressed that he didn't think that someone's home should be taken for owing \$200.00. Town Administrator Beaudin suggested that the Commission be asked if they would like to take part in the past due notice letters, at the Commission's expense, similar to what is being done for the water customers. She added that the process of how payments are applied is to the oldest owed amount first and then in accordance with the law unless the customer has specified that the funds be applied differently.

Recycling Update

Town Administrator Beaudin advised the Board that the drop off location at the Bestway facility off of Route 140 will be ready for October 1, 2006. Bestway has agreed to staff the operation on Wednesday evenings from 5 p.m. to 7 p.m. and will open and close the facility on Saturday from 8 a.m. to 12 noon but it will need to be staffed by volunteers. When Town Administrator Beaudin had spoken with Recycling Representative Pleasant Oberhausen recently he advised her that the Recycling Committee members were not willing to staff the operation on Saturday's, he indicated that he may be available for 1 Saturday per month.

Town Administrator Beaudin added that Bestway is willing to staff the drop off site on Wednesday's and has done the signage for the drop off and have indicated that they will take papers (that tear), co-mingled plastics, glass and cans and appliances without Freon (stoves, dishwashers, etc). They will also accept appliances with Freon (refrigerators, air conditioners, etc.) for a fee of \$20 and small propane bottles for \$5, which makes the drop off almost full service. Chairman Watterson noted that if the drop off is just Bestway's effort on Wednesday's the Town is not showing a commitment to recycling and with the Recycling Committee declining to help he feels, after some discussion with Town Administrator Beaudin, that a Town staff member should be asked to adjust their schedule or get paid overtime to staff the drop off site on Saturday. Selectman Caldwell expressed that it isn't a bad idea but how long would this be required of a staff member, Town Administrator Beaudin explained that once Bestway has opened the Construction and Demolition portion of their facility they will be open and staffing the facility on Saturday which will open in the future. She also noted that this option has been discussed with the Building and Maintenance employee and he is willing to do Saturday mornings, however due to the nature of his job the drop off may have to be closed during inclement weather so that he can focus on snow blowing and shovel Town properties.

Selectman Cormier moved to have Town staff work at the recycling drop off site on Saturday mornings from 8 a.m. to 12 noon, until such time that Bestway's facility is open and staffed by them. Selectman Caldwell seconded and the motion passed unanimously.

There was additional discussion regarding the Recycling Committee and their future functions and purpose. Town Administrator Beaudin explained that her conversation with

Pleasant had involved getting the Committee's input on the curbside recycling bid that is the being prepared as an option to the regular curbside contract. After some discussion regarding how to determine the level to which the committee wishes to participate in the future, it was decided that Town Administrator Beaudin will send a letter a to the Recycling Committee asking them to advise the Board of Selectmen of the level to which they want to participate with future recycling efforts pursued by the Town.

Budget Review – set meeting date

The Board was advised that their Budget books will be ready later this week and they need to decide when they would like to hold their first Budget work session. Town Administrator Beaudin indicated that the Department Heads have worked hard to keep their budgets level funded with the exception of the 4.5% wage increase. After a brief discussion they decided to hold their budget work session on October 4, 2006 beginning at 12 noon at the Corner meeting House.

Town Administrator's Report

Town Administrator Beaudin explained to the Board that Stephen Reid with Public Safety Research Group (PSRG) who the Board has contracted with to do the Fire Department Study is in Town and present at the meeting and has begun collecting data and talking with Fire Department representatives. He will be in Town until tomorrow night and his colleagues will be back to do additional work later in September. Ray Carbone asked how long the study would take and when the Board decided on this group to do the study? Stephen Reid replied that the study will most likely take between 60 and 90 days. Town Administrator Beaudin added that the Board decided to contract with PSRG at their August 24, 2006 meeting.

Town Administrator Beaudin advised that DK Net Design has provided estimated costs to provide an additional page on the website to accommodate information on the Municipal Building Committee progress and survey's pertaining to the options that the committee is looking at. The development of the new page will be \$250 and approximately \$300 for the survey development. Selectman Cormier commented that the fees are reasonable for the amount of information that will be provided to the community and valuable input that will be received on the survey; he would like to see the new page developed right away. There was discussion regarding the data that will be provided for the survey for a least 5 parcels that are being considered for the new location. Town Administrator Beaudin indicated that the webpage development expenses will be taken out of the professional services budget.

Town Administrator Beaudin indicated that Bob Morency had contacted her regarding the Income Survey for Pleasant Valley. He commented that he was very happy with the response, so far he was received approximately 50% of the surveys back. He is going to do follow up visits to the homes at Pleasant Valley that haven't responded.

Bob Bennett had contacted Town Administrator Beaudin to see if the Cotton Hill project could move forward sooner than previously decided as the contractor had indicated that the cost may be higher if they didn't do all the projects at the same time. Town Administrator Beaudin explained that Underwood Engineers will have the preliminary results of the road study available on September 26, 2006. After a brief discussion, the Board agreed it is important to wait until the study is ready to determine where Cotton Hill Road falls on the priority list.

Next Meeting

The next regular meeting will be September 19, 2006 at 6:00 p.m. at the Corner Meeting House.

Non-Public Session

Chairman Watterson moved to enter non-public at 7:15 p.m. in accordance with RSA RSA 91-A:3 II(c), Selectman Cormier seconded and the motion passed unanimously. Roll call was taken, those present and voting were Brian Watterson, Reginald Caldwell, and Ronald Cormier. Town Administrator Jeanne Beaudin was also present.

Chairman Watterson closed the non-public session at 7:40 p.m. Selectman Caldwell moved to approve the wage adjustment in accordance with Chief Siegel's memo dated August 21, 2006 for Deputy Jim Davis. Selectman Watterson seconded the motion and the motion passed unanimously.

Adjournment

The meeting adjourned at 7:41 p.m.

Brian Watterson, Chairman

Ronald Cormier

Reginald Caldwell