



Town of Belmont
Parks & Recreation

PO Box 310

Belmont, NH 03220

Phone 603-524-4350

Fax 603-524-4350

E-mail: jbretton@belmontnh.org

Job Description: Beach Director

Starting Salary: \$11.00 per hour

Position: Seasonal Part Time

Qualifications:

- Must be at least 18 years of age.
- Red Cross Lifeguard Training (or equivalent), and CPR for the Professional Rescuer are requirements of the job and a condition of employment.
- Ability to effectively communicate with the public, and staff
- Work cooperatively and harmoniously with people in an enthusiastic manner.
- Ability to schedule staff to cover beach adequately for the season.
- Ability to hire and train personnel to staff beach and provide swimming lessons for the public.
- Knowledge of principles and practices of beach rules, policies, and procedures.

Supervision Received: Works under the general supervision of the Recreation Director,

Supervision Exercised: Supervises lifeguards.

Essential Functions:

- Interview and hire lifeguard staff.
- Supervise and enforce swimming rules with regard to safety of patrons
- Maintain order at the beach and take steps to prevent trouble via instruction to lifeguards.
- Assist Swim Instructor with equipment and supervision of participants as requested.
- Check all equipment and supplies, and report any repairs or needs to the Recreation Director.
- Other duties as assigned.
- Assist with daily facility upkeep.
- Responsible for safety and well being of patrons.
- Maintains a friendly and courteous relationship with beach patrons and employees.
- Must be able to work under stressful situations when first aid treatment is required.
- Must be able to respond quickly and accurately.
- Must be able to work in extreme weather conditions.

Please direct questions to: Janet Breton, Recreation Director