



Town of Belmont
Parks & Recreation

PO Box 310

Belmont, NH 03220

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Job Description: Summer Day Camp Counselor

Starting Salary Range: \$8.00 per hour

Position: Seasonal Part Time

Qualifications:

- Must be at least 16 years of age
- Ability to effectively communicate with camp participants, parents and staff
- Criminal Background Check approval is required for applicants 18 years or older
- Knowledge of the principles and practices of summer day camp program.
- Certification of First Aid and CPR techniques
- Skill in working with youth
- Skill in serving diverse populations, such as persons with disabilities
- Skill in public and interpersonal relationships
- Skill in oral and written communication

Supervision Received: Works under the general supervision of the Summer Day Camp Director and the Recreation Director who makes work assignments, and evaluates performance based on safety procedures and completion of assigned tasks in accordance with instructions.

Supervision Exercised: Supervises day camp participants

Essential Functions:

- Implement enrichment activities for summer day camp participants
- Check all equipment and supplies and report any repairs or needs to the Summer Day Camp Director
- Assist with attendance, activities, participants, events, and accident/injury
- Participate in cleaning and upkeep of facilities used by participants
- Responsible for the safety and well being of participants
- Maintains a friendly and courteous relationship with participants and staff
- Enforce summer camp rules and report problems to the Summer Day Camp Director
- Work requires some physical exertion
- Other duties as assigned

Please direct questions to: Janet Breton, Recreation Director