



Belmont Planning Board & Application Review Committee Meeting Schedules 2018

The regular monthly meetings of the Planning Board and Application Review Committees are listed below. Adjustments to the schedules will be made as necessary. Confirmation of dates should be made with the Land Use Office. Agendas specific for each meeting will be posted prior to the meeting at <http://www.belmontnh.org/agendasminutes.asp>. Meetings are held at the [Belmont Corner Meeting House](#), 16 Sargent Street. Directions are available at <http://www.belmontnh.org/datadirections.asp>. Applications to be placed on the agenda must be submitted in the required form to the Land Use Office by the meeting closing date. Additional information can be obtained from the Land Use Office and at <http://www.belmontnh.org>.

APPLICATION REVIEW COMMITTEE		PLANNING BOARD	
MEETING CLOSING DATE	MEETING DATE	MEETING CLOSING DATE	MEETING DATE
Thursday, November 9, 2017	Thursday, November 16, 2017	Monday, November 27, 2017	Monday, December 18, 2017
Thursday, December 7, 2017	Thursday, December 14, 2017	Thursday, December 28, 2017	Monday, January 22, 2018
Thursday, January 18, 2018	Thursday, January 25, 2018	Monday February 5, 2018	Monday, February 26, 2018
Thursday, February 15, 2018	Thursday, February 22, 2018	Monday, March 5, 2018	Monday, March 26, 2018
Thursday, March 15, 2018	Thursday, March 22, 2018	Monday, April 2, 2018	Monday, April 23, 2018
Thursday, April 12, 2018	Thursday, April 19, 2018	Monday, April 30, 2018	Monday, May 21, 2018
Thursday, May 17, 2018	Thursday, May 24, 2018	Monday, June 4, 2018	Monday, June 25, 2018
Thursday, June 14, 2018	Thursday, June 21, 2018	Monday, July 2, 2018	Monday, July 23, 2018
Thursday, July 19, 2018	Thursday, July 26, 2018	Monday, August 6, 2018	Monday, August 27, 2018
Thursday, August 9, 2018	Thursday, August 16, 2018	Monday, August 27, 2018	Monday, September 24, 2018
Thursday, September 13, 2018	Thursday, September 20, 2018	Monday, October 1, 2018	Monday, October 22, 2018
Thursday, October 18, 2018	Thursday, October 25, 2018	Monday, November 5, 2018	Monday, November 26, 2018
Thursday, November 8, 2018	Thursday, November 15, 2018	Monday, November 26, 2018	Monday, December 17, 2018
Thursday, December 13, 2018	Thursday, December 20, 2018	Monday, January 7, 2019	Monday, January 28, 2019
Thursday, January 17, 2019	Thursday, January 24, 2019	Monday, February 4, 2019	Monday, February 25, 2019
Thursday, February 14, 2019	Thursday, February 21, 2019	Monday, March 4, 2019	Monday, March 25, 2019

The Belmont Planning Board has established an application review committee (**review committee**) comprised of applicable town staff to assist applicants to produce a technically complete application which conforms to the applicable Ordinances, Codes and Regulations. Refer to Application Review Committee application and instructions at <http://www.belmontnh.org/docs/ARC/ARCAppl.pdf>.

Applicants are **required** to schedule at least one meeting with the review committee prior to formal Planning Board application submission. However, applicants are **encouraged** to meet with the land use staff and the review committee as often as they like throughout the formulation of a proposal. Additionally, if the proposal changes significantly from the details provided to and discussed with the review committee, additional review by the committee may be required.

Upon completion of the review committee process, the applicant may finalize their plans and submit the formal Planning Board application, with all supporting data, plans, fees and any written request(s) for waiver to the Town Planner who will determine if the formal application complies with the minimum application submission requirements of the regulations.

Only applications which are found to meet the minimum application submission requirements of the Regulations will be placed on the Planning Board agenda. Formal applications which are submitted incomplete or with insufficient time for staff to determine that they are complete by the Planning Board closing date will not be placed on the agenda for that meeting. The time required for staff review is based on the complexity of the application and available staff time. All efforts will be made to respond to applicants in a timely fashion; but adequate time should be allowed for such staff review. All applications must be physically received in the Land Use office by close of business on the dates listed.

Once the application meets the minimum requirements, staff will schedule the Plan Submission Meeting where the Planning Board will determine if the application is complete for the purposes of commencing their review. The Public Hearing may also be held at this time. The Planning Board does not begin new hearings after 10pm.