



Belmont Planning Board & Application Review Committee Meeting Schedules 2020

The regular monthly meetings of the Planning Board and Application Review Committees are listed below. Adjustments to the schedules will be made as necessary. Confirmation of dates should be made with the Land Use Office. Agendas specific for each meeting will be posted prior to the meeting at <http://www.belmontnh.org/agendasminutes.asp>. Meetings are held at the [Belmont Corner Meeting House](#), 16 Sargent Street. Directions are available at <http://www.belmontnh.org/datadirections.asp>. Applications to be placed on the agenda must be submitted in the required form to the Land Use Office by the meeting closing date. Additional information can be obtained from the Land Use Office and at <http://www.belmontnh.org>.

APPLICATION REVIEW COMMITTEE		PLANNING BOARD	
MEETING CLOSING DATE	MEETING DATE	MEETING CLOSING DATE	MEETING DATE
Thursday, November 7, 2019	Thursday, November 14, 2019	Monday, November 25, 2019	Monday, December 16, 2019
Thursday, December 12, 2019	Thursday, December 19, 2019	Monday, January 6, 2020	Monday, January 27, 2020
Thursday, January 16, 2020	Thursday, January 23, 2020	Monday February 3, 2020	Monday, February 24, 2020
Thursday, February 13, 2020	Thursday, February 20, 2020	Monday, March 2, 2020	Monday, March 23, 2020
Thursday, March 19, 2020	Thursday, March 26, 2020	Monday, April 6, 2020	Monday, April 27, 2020
Thursday, April 09, 2020	Thursday, April 16, 2020	Monday, April 27, 2020	Monday, May 18, 2020
Thursday, May 14, 2020	Thursday, May 21, 2020	Monday, June 1, 2020	Monday, June 22, 2020
Thursday, June 18, 2020	Thursday, June 25, 2020	Monday, July 6, 2020	Monday, July 27, 2020
Thursday, July 16, 2020	Thursday, July 23, 2020	Monday, August 3, 2020	Monday, August 24, 2020
Thursday, August 13, 2020	Thursday, August 20, 2020	Monday, August 31, 2020	Monday, September 28, 2020
Thursday, September 17, 2020	Thursday, September 24, 2020	Monday, October 5, 2020	Monday, October 26, 2020
Thursday, October 15, 2020	Thursday, October 22, 2020	Monday, November 2, 2020	Monday, November 23, 2020
Thursday, November 12, 2020	Thursday, November 19, 2020	Monday, December 7, 2020	Monday, December 28, 2020
Thursday, December 10, 2020	Thursday, December 17, 2020	Monday, January 4, 2021	Monday, January 25, 2021
Thursday, January 14, 2021	Thursday, January 21, 2021	Monday, February 1, 2021	Monday, February 22, 2021
Thursday, February 11, 2021	Thursday, February 18, 2021	Monday, March 1, 2021	Monday, March 22, 2021

The Belmont Planning Board has established an application review committee (**review committee**) comprised of applicable town staff to assist applicants to produce a technically complete application which conforms to the applicable Ordinances, Codes and Regulations. Refer to Application Review Committee application and instructions at <http://www.belmontnh.org/docs/ARC/ARCAppl.pdf>.

Applicants are **required** to schedule at least one meeting with the review committee prior to formal Planning Board application submission. However, applicants are **encouraged** to meet with the land use staff and the review committee as often as they like throughout the formulation of a proposal. Additionally, if the proposal changes significantly from the details provided to and discussed with the review committee, additional review by the committee may be required.

Upon completion of the review committee process, the applicant may finalize their plans and submit the formal Planning Board application, with all supporting data, plans, fees and any written request(s) for waiver to the Town Planner who will determine if the formal application complies with the minimum application submission requirements of the regulations.

Only applications which are found to meet the minimum application submission requirements of the Regulations will be placed on the Planning Board agenda. Formal applications which are submitted incomplete or with insufficient time for staff to determine that they are complete by the Planning Board closing date will not be placed on the agenda for that meeting. The time required for staff review is based on the complexity of the application and available staff time. All efforts will be made to respond to applicants in a timely fashion; but adequate time should be allowed for such staff review. All applications must be physically received in the Land Use office by close of business on the dates listed.

Once the application meets the minimum requirements, staff will schedule the Plan Submission Meeting where the Planning Board will determine if the application is complete for the purposes of commencing their review. The Public Hearing may also be held at this time. The Planning Board does not begin new hearings after 10pm.