

**BELMONT PLANNING BOARD
NOTICE OF MEETINGS
2012**

The regular monthly meetings of the Belmont Planning Board are listed below. Meetings begin at 7pm, are held in the Corner Meeting House and the Board does not begin new hearings after 10pm. Adjustments to the schedule will be made as necessary, and confirmation of dates should be made with the Land Use Office.

Applications are initially reviewed by the Land Use Staff to determine if the submission complies with the minimum application submission requirements of the Regulations. Applications may be submitted to staff at any time to begin this review but adequate time should be allowed for prior to the meeting closing date. Staff will notify the applicant in writing if there is information outstanding or that the submission meets the minimum requirements.

Although meeting closing dates are listed below, only applications which have previously been found by staff to meet the minimum application submission requirements of the Regulations will be placed on the agenda. Applications which have not been reviewed by staff by the meeting closing date will not be placed on the agenda for that meeting. The time required for staff review is based on the complexity of the application and available staff time. All efforts will be made to respond to applicants in a timely fashion.

Once the staff review is complete and confirmation has been issued that the application meets the minimum requirements, staff will schedule the Plan Submission Meeting where the Planning Board will determine if the application is complete for the purposes of commencing their review. The Public Hearing may also be held at this time.

The meeting closing dates listed below are for applications that have already been determined by staff to meet the minimum application submission requirements.

MEETINGS DATE	CLOSING DATE FOR CONFIRMED
11/28/11	11/07/11
12/19/11	11/28/11
01/23/12	12/27/11
02/27/12	02/06/12
03/26/12	03/05/12
04/23/12	04/02/12
05/21/12	04/30/12
06/25/12	06/04/12
07/23/12	07/02/12
08/27/12	08/06/12
09/24/12	08/30/12
10/22/12	10/01/12
11/26/12	11/05/12
12/17/12	11/26/12
01/28/13	01/07/13
02/25/13	02/04/13
03/25/13	03/04/13