

Committee Chair Ken Knowlton was present at the meeting to provide an update on the Committee's process to date. Selectman Peterson noted that the Board had requested the update because the 2004 budget preparation would start in August. Ken stated that it is not a quick process. He indicated that the Committee is still waiting for the engineering study of the 2<sup>nd</sup> floor of the present Town Hall.

Ken stated that the Committee has been reviewing a number of options such as the Gale School, the cost of additions to the Gale School if it were moved to a new location, existing Town owned buildings and their adequacy for future use, a shared facility with the SAU, and loan/grant opportunities. Ken indicated that he plans to contact Gregg MacPherson regarding USRDA funding resources. He noted that the Committee is reviewing community facilities and staffing for Towns close in population to the Town of Belmont, such as Pelham, Berlin, Pembroke, Swanzey, Conway, etc. The Committee is using a 2025 population projection. Selectman Caldwell suggested that the Committee look at Raymond as a comparison.

Ken feels strongly that a build out analysis would be beneficial, and thought perhaps it could be part of the Conservation Commission's Natural Resource Inventory. He noted that the Committee is also looking at the value of a CIP plan, which would look at other Town building needs for the future. The Committee feels a community profile would be helpful to give the residents of Belmont a forum for input. The committee could review what information they have gathered and answer questions. He noted that the Committee's goal is to provide Belmont residents with all the options and answers to their questions.

Jeff Marden inquired if the renovations to Town Hall were complete. Town Administrator McLelland noted that a new roof is still to be completed on the Corner Meeting House, and some miscellaneous safety items at Town Hall. Jeff inquired if the handicap ramp work was complete. Mr. McLelland noted that additional work needs to be done.

Donna Cilley asked what the 2025 population projection for Belmont was and where did it come from. Ken advised her they are using a number close to 9,000. Linda Frawley noted that the number was obtained from US Census and OSP data available on the Internet as of March 2003. Donna expressed her concerns regarding the number. She noted that Belmont is a desirable place to live. Ken again stated that a build out analysis would be very beneficial. Ken asked if the Town might consider a small study of the Weeks Farm.

Discussion followed regarding a timeline for the committee's report, and Ken stated that they had planned to have the report ready for Town Meeting.

Donna Cilley stated that the committee should be utilizing the resources available at Town Hall, i.e. staff and tax maps etc.

Town Planner Daigle stated that the Planning Board is working in conjunction with the Lakes Region Planning Commission on a CIP. She also noted that the

Planning Board discussed a build out analysis, but they are also considering zoning changes.

Chairman Harper requested that the Committee keep the Board informed of their progress and provide copies of their meeting minutes. Jeff Marden stated that the last committee did not keep minutes.

### Old Business

#### Sewer Vacancy

Selectman Ward Peterson moved to table discussion on the Sewer Commission vacancy. Selectman Reginald Caldwell seconded the motion and the motion passed unanimously.

Chairman Harper noted that the Planning Office had sent a thank you note for their new offices.

The Board also wished to express their thanks to Cary for the curtains at the Corner Meeting House.

### New Business

Discussion followed regarding establishing a second petty cash resource. The Board agreed, and Selectman Reginald Caldwell moved to establish a second petty cash with an amount not to exceed \$100.00. Selectman Ward Peterson seconded the motion and the motion passed unanimously.

#### Water Board Resignation

Selectman Reginald Caldwell moved to accept the resignation of Water Commissioner William Brunkhardt. Selectman Ward Peterson seconded the motion and the motion passed unanimously.

#### Code Enforcement/Building Inspection

Town Administrator McLelland noted that the Board had received information for their consideration regarding separating the positions of Code Enforcement and Building Inspection. He noted that the workload is excessive for one individual, and more time is needed for Code Enforcement. The Board acknowledged receipt of the information and would like to discuss it with all those involved at their next meeting.

#### Leslie E. Roberts Beach

Town Administrator McLelland noted that there is money in the budget to purchase a swing set for the beach, and he requested the Board's authority to move forward with the purchase. The Board had no objections to the purchase. Mr. McLelland also noted that swim lessons are going well at the beach.