



# TOWN OF BELMONT OFFICE OF CODE ENFORCEMENT

## Citizen Complaint Report

PERSON FILING COMPLAINT	COMPLAINT FILED AGAINST
Name: _____	Name: _____
Address: _____ _____	Address: _____ _____
Telephone: _____	Telephone: _____
e-mail: _____	e-mail: _____
Address of Complaint: _____ <span style="display: block; text-align: right; font-size: small;">(Street)</span>	_____ <span style="display: block; text-align: right; font-size: small;">(Tax Map &amp; Lot Number)</span>
COMPLAINT: _____ _____ _____ _____ _____ _____ _____ _____	
Complainant Signature: _____	
<b><i>Office Use Only</i></b>	
Received Date: _____	Received by: _____
Time: _____	Referred to: _____
Action Taken: _____ _____ _____	
Complainant Notified of Action: By: Telephone _____ e-mail _____ In Writing _____	
Date: _____ By (Staff Member): _____	